



SUBMISSION OF AGENDA ITEMS

DEADLINE FOR AGENDA ITEMS: SEPTEMBER 15, 2016

All Agenda Items, officer and committee reports for the ABC Board Meeting to be conducted at the AA National Championships in Booneville, AR, must be submitted by **September 15, 2016**, to be included in the Agenda Book and put up for consideration at the meeting as per policy book stipulations. Early submission allows us to put the topics for consideration on the website and to get books to the Directors in time for meaningful input from the general membership. **Action items submitted late and not in writing should not be considered** as they are often not well thought out causing many problems after the fact. Reports that cannot be completed such as the Treasurer's Financial Statement and Futurity Stats, may be submitted by bringing 20 copies to the meeting, but any Action Items from any officer or director, committee chair, etc. should be submitted by the deadline.

ALL COMMITTEE CHAIRS ARE EXPECTED TO SUBMIT A REPORT.

PLEASE NOTE POLICY FOR SUBMITTING AGENDA ITEMS:

Items must be from an ABC officer or Committee Chair, or from a Board Member or Regional Club which has first voted on the item by that club's members. **Items from individual members should first be discussed with one or more of that person's Regional Directors before being submitted and will be supported by fifteen (15) different actual signatures of ABC members. Since agenda items need to be presented by someone to the Board, one of the regional directors shall present the Agenda Item to the Board of Directors. (1992) (2008)**

Please include a copy of the current policy in the Policy Book along with suggested wording changes.

We have always published Officer and Committee Reports in the ABC Magazine. This can be a very difficult task to accomplish since most of the reports have to be retyped if sent as a .pdf file. **Please help us to reduce errors by sending your Agenda Reports in a .doc or .rtf format by email to the following:**

1. ABC Agenda Chairman Hank Hartnek who will compile the Agenda Book and disk for the Magazine. HankHartnek@gmail.com
2. Mary Jo Trimble: Trimblemaryjoray@gmail.com (for compiling Action Item list for ABC Website before meeting).
3. ambritmag@centurytel.net (for publication in the magazine)
4. President Dr. Robert Rankin: president@theamericanbrittanyclub.org

If you cannot send as a .doc or .rtf file, mail to Hank Hartnek at 6909 E. Camino Garcia, Sierra Vista, AZ 85650.

YOUR COOPERATION IN WRITING YOUR REPORTS, MEETING DEADLINES, SENDING THEM IN .DOC OR .RTF FORMATS WILL GREATLY HELP THOSE OF US WHO MUST DEAL WITH THEM AFTER THE MEETING IS OVER AND WILL HELP US HAVE A MORE INFORMED MEMBERSHIP BOTH BEFORE AND AFTER THE ABC BOARD MEETING.

Mary Jo Trimble, ABC Executive Secretary