



2012 ACTION ITEMS FOR CONSIDERATION AT THE ABC BOARD OF DIRECTORS' MEETING
NOVEMBER 24, 2012

IF YOU HAVE QUESTIONS REGARDING THE VARIOUS PROPOSALS, PLEASE CONTACT THE AUTHOR OF THE ACTION ITEM. IF YOU SUPPORT OR OPPOSE ANY OF THE PROPOSALS, PLEASE CONTACT YOUR REGIONAL DIRECTOR AND LET THEM KNOW HOW YOU FEEL.. THE COMPLETE AGENDA BOOK WILL BE PUBLISHED IN THE OCTOBER ISSUE OF THE ABC MAGAZINE. ONE TABLED MOTION AND ONE OTHER ITEM WERE ACCIDENTLY OMITTED FROM THE AGENDA BOOK WHEN SENT TO THE MAGAZINE FOR PUBLICATION. THEY HAVE BEEN SENT TO ALL DIRECTORS AND ARE INCLUDED AT THE END OF THE OTHER ACTION ITEMS FOR YOUR REVIEW .

MARY JO TRIMBLE, ABC EXECUTIVE SECRETARY

KEN WINDOM, ABC PRESIDENT:

Regrettably, our long-time Treasurer, Janet Chase, is not able to continue in this capacity. We have been most fortunate to have Judy Graves step up and fill in as Interim Treasurer for the past few months. Judy has done a wonderful job working with Janet to provide a nearly seamless transition and has brought the financial status of the club up-to-date, including filing required Federal accounting/tax forms and simplifying the way the records are being kept. Judy has not agreed to continue as Treasurer, however, so a Search Committee has been established (Graves, Dow, Riedl, Jagielski, Karbinger, Henderson) and charged with establishing the duties of a new Treasurer and soliciting and interviewing potential candidates for the office.

Action Item: Discuss the findings of the Treasurer Search Committee.

, Dr. Robert Rankin has personally purchased this property (40 acres across from the Blue Mt. Grounds) and has stated his intentions of allowing the continuation of overflow parking as needed and, if ABC is still using the grounds at Blue Mountain to hold its National Championships, to deed the property to ABC upon his death. Dr. Rankin has requested that ABC have electrical service installed to the 10 RV pads in place on the property (water is already available). I have asked the Chair of the Future Grounds Committee to look into the cost of such an installation.

Action Item: Discuss the merits of ABC providing electrical service at this time.

I.... a serious evaluation of our membership situation needs to be studied and revised to provide a more uniform structure, a more easily accessible database, and more content/activities for the average Brittany owner to attract them to become, and remain, members of The American Brittany Club.

Action Item: Authorize the formation of a standing committee to study the membership situation and make recommendations to the Board for implementation of recruiting and maintaining members.

. I do not know if that is possible in today's economy, but I do understand the importance of visiting as many regions as possible. Unfortunately, the expense of these trips is becoming more than I can justify from my personal funds exclusively. The Board has approved \$5000 per year to be spent by the president at his/her discretion, but it is not clear to me if travel expenses are included.

Action Item: Clarify this point and hopefully provide a separate fund that can be used for official travel.

Agenda Items for the National Specialty Show: CHRIS WARD-WEBER, 3RD VICE PRES:

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Item 2 c should be deleted as we do not currently have agility

c. A separate committee of people who compete in agility shall nominate judges for the National Specialty Show in agility. The procedure for selection shall be the same as indicated in item d below.

I. The 3rd Vice President shall then send a contract of acceptance of the judging assignment to the selected judges for their signatures prior to sending the applications to the executive secretary and shall retain the signed copies in the show files. *This needs to be clarified as the 3rd VP is not to sign binding contracts (Page 40) I think it should be noted that the 3rd VP may sign the judge's contract.*

6. With respect to both the national specialty and the Summer Specialty shows, prepare and promptly deliver to the ABC Executive Secretary and the ABC executive secretary a show catalogue appropriately marked to reflect the results of each such show. *This is a repeat - Delete*

15. At the National Specialty Show, ONLY the following classes are required: Dual Champion Classes and National Qualifier classes. (Deleted 2011) Qualifications for Field Trial classes shall be one field trial placement during the immediate past year (from the date of closing of the specialty year prior to the current National Specialty Show (2010) or be a Field Champion, an Amateur Field Champion or Dual Champion of record with AKC. Show, Field or Amateur Champion date must be included on the premium. (2010) Dogs and bitches placing first in the Field Trial classes shall be eligible to compete in the Best of Breed competition.

This needs to be corrected to read "These classes are not required and are at the discretion of the 3rd VP."

16. Regional club shows shall conform to the National Specialty requirements with regard to offering field trial classes. They are not required to offer stud dog and brood bitch classes. Regional clubs are not permitted to offer Dual Champion or National Qualifier classes. *This policy has been violated in the past and there is no penalty for clubs in violation. For example, the Michigan Brittany Club has offered National Qualifiers for the past 2 years, and has been notified of this infraction. I suggest that penalties be put in place for such infractions.*

21. The Board approved a trophy offered by Becky Rao for competition at its annual National Specialty Show only. The Becky Rao Trophy to be awarded at the National Specialty Show each year to the Best of Breed winner. For permanent possession, it must be won three (3) times by the same owner, not necessarily with the same dog, nor at consecutive shows. The name of the winning dog will be engraved on the trophy. The trophy is to be maintained by the current recipient until the next year's specialty. (2006) The previous trophy donated by Dennis P. Jordan DVM Memorial Trophy was retired in 2006 as Andrea Jordon Lane met the requirements. *The 2006 trophy has been replaced with BEST OF BREED ROTATING TROPHY OFFERED BY BOB & POLLY WEST and Sanbar Kennels for the National Specialty Show competition only. This AM/CAN CH*

Sanbar Curtain Call JH Memorial Trophy will be awarded annually to the Best of Breed winner at the National Specialty Show. For permanent possession, the trophy must be won three (3) Times by the same owner, not necessarily with the same dog, nor at consecutive National shows. Annually, the winning dog's AKC name, owners, handler, and date will be engraved on a plate and attached at the winner's expense. The trophy is to be maintained by the current recipient until the next year's National Specialty.

22. All ABC sponsored events i.e. Futurities, Summer Specialty Show, National Specialty Show, Open All Age Championship, Amateur All Age Championship, Gun Dog National Championships, and Classic or any other events as may arise shall coordinate activities related to fund raising with the National Auction Committee and submit all anticipated and contacted solicitation and donor lists to the chairman of that committee. (2000)

needs to be clarified with the new seed money.

24. Vendors will not be allowed to conduct auctions and/or raffles at ABC events. (2000) Exception (Brittany Rescue Organizations) 2002 ***We now have several rescue groups. This needs to be clarified as to which rescue group(s) and for the summer specialty, it should say "when room is available."***

25. The National Show Chairman/3rd Vice President shall be eligible to handle and compete at the National Specialty Show in agility, obedience and rally competitions with dogs either solely owned or co-owned by him/her. The National Show Chairman/3rd Vice President will not handle or enter into conformation competition any dogs solely owned by him/her, but dogs co-owned by him/her but not handled by him/her shall be eligible for conformation competition at the National Specialty Show. (2006).

Any dog owned or co-owned by the National Show Chairperson that resides with the said person shall not be eligible to be entered in conformation competition. If the 3rd Vice President/Show Chairperson is competing in Obedience, Rally or Agility, it is preferable that he/she find a Co-chair who can chair Obedience, Rally and Agility. (2010)***sweeps info should be moved here.***

F. the Summer Specialty Show may be held as an Independent Show or as a Designated Specialty Show in conjunction with an All Breed Show in May, July or August. (2002)

need to add June

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G. The 3rd Vice President will coordinate with the Summer Specialty show committee the selection of the all breed show and choice of judge.

H. Approve and coordinate with President's approval of site, date, type of show to be held and the choice of judge. (2002)***This should be combined***

I. The hosting club will notify the editor of The American Brittany of appropriate information for advertisements, etc.

Advertisements need to be defined, as well as web & face book support to the event.

The host club is responsible for getting trophy donations themselves, but the ABC shall be responsible for a trophy for Best of Breed with a value of up to \$75 and a Best of Opposite Sex with a value of up to \$50. If the host club's trophy donations cover the cost of all trophies, ABC will NOT buy the Best of Breed or Best of Opposite Sex trophies. If the host club collects more for trophies than is spent for trophies, the excess shall be passed on to the next host club for the next Summer Specialty. (1979)

This is not current in cost appropriations from time. (33 years since this has been updated) Please consider this as a gift of support at \$200.00 offered by the American Brittany Club in support of BOB & BOS

I would also like to see that the National Specialty show could defer Raffle seed money and re-direct it to summer specialty.

Only the Specialty Show held with the National Championships in November shall be called The National Specialty Show: The winner of the Summer Specialty Show shall be called The winner of the Summer Specialty Show. The Sequani's Dana Macduff Memorial Challenge Trophy was retired in 1988 by Yoko O'Shell. The Jacques Prince Valiant Memorial Challenge Trophy donated by Bob and Curtis Humphrey in honor of their top winning American/Canadian champion replaced it in 1989. Three Best of Breed wins at the Summer Specialty (same owner, not necessarily the same dog) will retire the award. It is a cast Brittany on a wooden base. (1989) – *This needs to be deleted this trophy was retired after the 1994 show by Dennis and Andrea Jordan with three (3) wins by their dog CH JORDEAN ALL KIDDIN' ASIDE JH.*

ACTION ITEMS: MARY JO TRIMBLE, EXECUTIVE SECRETARY:

Change # 18, page 68, Policy Book for the Membership Data Chair's duties to read: "Welcome postcards or emails should be sent to new members upon joining the ABC and acknowledgement of renewal dues received should also be sent to continuing members."

Rationale: This is currently being done but the policy book does not mention acknowledgement of renewals and should.

Add # 18, page 68, Policy Book for the Membership Data Chair's duties to read:

" Update list of Hall of Fame and Life Members magazine label list to reflect newly elected members at the membership meeting and annual Board of Directors' meeting. Deceased members should be removed from the magazine label list as necessary."

Rationale: This was omitted from the list of duties when the policy was drawn up last year.

FUTURITY ACTION ITEMS: LISA POLLOCK, FUTURITY CHAIR:

...I immediately thought that the ABC should require this of all Futurity nominated litters. Before I started writing an action item, I discussed this with my committee, and others to see what they thought. Some thought that by imposing this restriction on breeders, we might lose nominations. Others thought that this was an important step to secure the purity of our breed. **I would like to pose this question to the board for discussion, and a possible motion to require all litters nominated for our ABC Futurities to have the sires and dams DNA profiled.**

Page 101 of the Policy book reads:

PURSE

The litter forfeits, less all expenses incurred up to the closing of entries the final forfeit date, will be divided equally between the sections holding futurities. The forfeits due on final forfeit date shall be allocated to the designated section and event for which paid and added to the base amount above. This, after the deduction of 10% for the ABC will constitute the purse for that section. All expenses for the preparation and running of the events will be covered by the starting fees. (2000-2001)

Change to Read:

The litter forfeits, less all expenses incurred up to the closing of final forfeits, will be divided equally among the sections holding futurities (Base Purse). The final forfeits due on October 1st shall be allocated to the designated section and event for which paid and added to the base amount above. Field forfeits will be allocated based on ratio of event entry (i.e. ratio of All age to Gun Dog). After the deduction of 10% Administration Fee for the ABC, the balance will constitute the purse for that section. (starting fees will be used to cover all expenses for the preparation and running of the events).

ABC PEOPLE HALL OF FAME NOMINATIONS SENT TO BOD: KEN WINDOM, PRESIDENT

This year we started with four nominations. Two of these received the necessary 50% vote on the First Ballot to be placed on the Second Ballot. They are: Ken Jacobson and Mary Karbiner.

HEALTH AND GENETICS COMMITTEE: MARGARET HORSTMAYER CHAIR:

ABC parent Club has about \$12,000 in credit from Purina's contributions to the AKC Canine Health Foundation and we have been asked for input as to the distribution of funds for grants. **The majority of the committee favored designation to the Canine Athlete Initiative.**

ACTION AT AKC JOB DESCRIPTION FOR POLICY BOOK: PEG WEIR, ACTION AT AKC CORRESPONDENT.

ACTION AT AKC CORRESPONDENT JOB DESCRIPTION

First step is to have a recent copy of the ABC magazine turned to the Action at AKC page.

All data is collected by the American Kennel Club and only the Brittany information is sent, in spreadsheet form, to the Executive Secretary of the American Brittany Club. The Executive Secretary will then distribute the spreadsheet to various people for editing and record keeping. Save as Excel spreadsheet.

Keep original available in case of errors or loss of edited version.

Spreadsheet arrives from AKC with a Subject line noting month that is 2 months from when titles were actually earned. "Action" should give the month earned and not the subject line listed.

On a copy, delete unnecessary columns like addresses and D or B on Sire or Dam, registration numbers. Copy the edited spreadsheet information to a Word.docx. At this point you will need to do lots of editing.

Note titles earned from "Bred by" on new CH and FC

New duals are copied from either CH or FC and put in their own group at the beginning (while still being noted in either CH or FC

GROUPS are taken directly from AKC Events. Search shows each day for Brittany group winners as well as junior handler w/Brittany. Data can be cut/pasted from AKC to Word.docx. Groups are matched to "action" spreadsheet by month. Information for Groups can begin to be assembled by 3rd week of the named month.

Magazine Chairman will provide information as to who should receive completed/edited Action at AKC Word.docx.

PROPOSED NEW POLICY FOR ABC MAGAZINE: BOB FLEURY, MAGAZINE COMMITTEE CHAIR:

DUTIES OF MAGAZINE COMMITTEE

The Magazine Management Committee was set up by the Board of Directors in 1964 (when Nicky Bissell was elected Editor) to guide and assist in directing the activities and articles of "The American Brittany" magazine. The committee (at that time) as set up as a three member committee on a rotating basis with one member to be changed each year.

The Board of Directors in 1973 authorized the appointment of a new Magazine Management Committee to work out a program for the magazine management following the guidelines in the report submitted by John Lee to be modified to meet existing conditions. The remaining applicable guideline being that the magazine is directly responsible to the ABC Board through an appointed Magazine Management Committee with any major policy change in the magazine being approved in advance by the Board of Directors.

The Board changed the name of the Magazine Management Committee to the Magazine Advisory Committee and authorized its composure of a show person, field person, financial advisor, attorney, ABC President, Executive Secretary, Membership Data Chairperson and someone in advertising or printing with the Magazine to use the

committee in an advisory capacity according to the member's particular field, provided that if a policy question arises, the question be referred to the entire committee for a decision. (1981)

In 1984 the Committee reverted again to a Management Committee with the same make-up as above.

In 1986 the Committee reverted to the Magazine Advisory Committee.

In 2010 the Magazine Committee was redesigned to include members from different areas of interest within the Brittany community to operate monthly as a whole editorial unit. In the absence of a current Managing Editor, Magazine Committee will oversee the duties of the "Managing Editor." The Magazine Chairman will be the final authority on any disputes that may arise during the proofreading process, or complaints lodged as result of same. (2012)

1. The chairman shall submit a report of activities and recommendations to the Agenda Chairman in advance of the annual Board Meeting. This must be done far enough in advance so the Agenda Chairman can have the Agenda in the hands of the Directors six (6) weeks prior to the Annual Board Meeting (1992).
2. Suggest "The Magazine Committee shall solicit articles of interest to the hunter, pet owner and those that participate in performance events such as field trials, hunt tests, obedience, agility and rally." (2012)
3. Disputes that cannot be solved by the members of this committee would be sent to the President for final decision. (2001) (2012)
4. The Magazine Committee will proofread the monthly copy of magazine provided by the Publisher/Printer in advance of final printing in a timely manner so that the Magazine can be mailed to the membership by the first of the month. Errors and suggested changes will be combined and forwarded to the Publisher/Printer for changes to be made to the magazine. (2012)
5. The Magazine Committee shall determine how to show case the National Open Champion every month. (11/94) (2012)

PROPOSED NEW POLICY

"THE AMERICAN BRITTANY" MAGAZINE POLICY

DATE OF ISSUANCE: First of the month.

SUBSCRIPTION: Magazine sent to Active and Life Members, to include HOF members of the ABC and complimentary copies sent to sponsors, AKC, contributing editors, etc. (2012)

PURPOSE: The purpose of the magazine shall be for the education and entertainment of the membership. The magazine is not to be used as a vehicle to conduct the business of Regional Clubs, individual members, officers and/or Board members.

COSTS: The cost of publishing the magazine shall be considered a part of the normal operations of ABC. The magazine commitment, as such, shall be done away with and the magazine cost shall be paid out of the general fund.

MAILING: Magazines are mailed close to the end of the first week of the month. If you have not received your magazine by the 30th of the month, a replacement will be mailed upon request when available. *Check irregularities with your post office first and contact the ABC Data Membership Chairperson.*

CHANGE OF ADDRESS: Notice of change of address must be received one month before the date of issue giving old address and new address.

THE POST OFFICE DOES NOT DELIVER SECOND CLASS MAIL IF THERE ARE ERRORS IN YOUR ADDRESS. A zip code which is off by one digit is reason enough for non-delivery. It is your responsibility to insure your address is correct. If an address change is to go into the magazine several places (ex: Director, Listings and/or Club secretary) please call special attention to same.

BILLING: Payment must accompany copy for advertising. Contract ads and Listings will be billed only one time! Do not include payment for things other than magazine accounts in your checks. Checks made payable to: American Brittany Magazine.

DEADLINE: Closing date for ads, photos, and material is the first of the month prior to the issue in which you wish it to appear. For example: Advertisements received by January 1 will appear in the February issue. If you missed the deadline for the next month's issue, your material will be published in the following month's issue.

ADVERTISEMENTS: Ads should be typed or printed legibly in the approximate layout position you wish it to appear and/or supplied electronically to the Magazine, this includes: fax, e-mail, camera ready copy and files supplied on disk. Pedigrees should be photo static copies to avoid confusion in duplication and should be limited to three (3) generations. See "ADVERTISEMENT REQUIREMENTS FOR DOGS" (following) for requirement details. Payment must accompany copy - there is no billing and no credit. (2012)

Any ads from clubs or individuals that seek to promote and influence membership and Board thinking on issues that will come before the Board will be refused. Any ads promoting candidates for the Board, for officers, for grounds, or for Hall of Fame will be refused.

Advertising/Articles for "Not for Profit Groups" (i.e. The Marvin D. Nelson Jr. Memorial Fund, The Brittany Field Trial Hall of Fame, etc.) - With any advertising/articles that are published, that "Group" will receive a statement with the actual cost of the insertion and this will then be referred to as a "Donation" from the ABC. A copy of this statement will be supplied to the President, Executive Secretary, and the Treasurer. Limitations on these such items are half to full page black & white advertising; half to one full page black & white for a write-up/general update; and 1/8 - 1/4 black & white page announcement of election winners /dates of the ceremonies or advertisement/announcement. Nowhere in any such advertising that is seeking nominations should there be the names of current nominees, candidate names or suggested names.

ADVERTISEMENT REQUIREMENTS FOR DOGS: Any advertisement that involves a dog service or dog for sale over two years of age requires hip evaluation from OFA (number or grade*) or PennHIP (Distraction Index) for the listed dog(s). Litter Announcements, and dogs under two years of age, require hip evaluation of both parents. If the hip evaluation listed above is not available at time of publication, then the advertisement will not be published. (2012)

*OFA grade: The phenotypic evaluation of hips done by the Orthopedic Foundation for Animals falls into seven different categories. Those categories are Normal (Excellent, Good, Fair), Borderline, and Dysplastic (Mild, Moderate, Severe).

The ABC disclaims any responsibility as for the truthfulness of claims and guarantees made by the advertisers. (2012)

STAKE OUT: Ads will be carried for one (1) month at the current rate listed in the magazine. See "ADVERTISEMENT REQUIREMENTS FOR DOGS" for requirement details. (2012)

TROPHY DONATION ADS: Trophy donation ads are to be accepted only from the National Field Trial and National Specialty Trophy chairpersons. Start advertising as early as February, alternating months - February, April, June, August and September. An additional ad could be placed in the October issue to serve as a last reminder for donations.) With this early advertisement, the Gun Dog Championship could benefit as well as eliminate excessive advertising, have equitable advertising for all events and avoid confusion. (2012)

All ABC events and those sponsored/supported by the ABC that receive a free ad insertion, shall be sent to the Magazine by the host club. There shall be no charge for this one ad. Any additional advertising for events held in conjunction, is limited to 1/4 of that page. Deadline for the ad shall be the first of the month preceding the issue in which it is to appear.

PICTURES: Anyone who has a winner's photo may have a picture printed in the magazine as space permits, if you send or e-mail a photo and submit the \$10.00 photo file fee. The photo submitted must be sharp, clear and with good contrast, color or black and white. These pictures will be kept on file and used at the Magazine's discretion. All subsequent insertions are free. Policy is to try to use the picture of each dog once during a season.

FEES: All recording fees for any AKC titled event hosted by a regional club must be paid to the Executive Secretary prior to the report being published and any subsequent events authorized by ABC. (See RECORDING FEES page 19.) (2012)

FIELD TRIAL, HUNT TEST, SPECIALTY SHOW REPORTS AND RECORDING FEES: Trial, Specialty Show and Hunt Test reports are generally published in the order received (if the results and report arrive at the same time). Each club will be given a maximum of two (2) full pages for the write-up, placements, and pictures. If the write-up is short, available pictures may be used. If it is long, no pictures will be used. If the report and the results run over two pages, the report will be edited.

Regional clubs are not required to purchase an ad in "The American Brittany" magazine to have their field trial write-up printed. American Field events that want a maximum two (2) page write-up in "The American Brittany" must take out an ad and or pay the \$2.00 per dog recording fee. (1978)

Send a copy of the AKC judge's book or the ABC field trial form that is sent to AKC with all the trial information, the judges, date, place and placements to the Executive Secretary with the fee of \$2.00 for each dog that starts in each stake. The results and recording fee must be sent and postmarked to the Executive Secretary within ten (10) days of the trial, or there will be a \$25.00 fine levied with a \$1.00 a day fee to be charged thereafter until the results and recording fee of \$2.00 per dog started are received. (i.e., 1 dog started in 4 stakes = \$8.00 recording fee) (1996)

For Specialty Show Reports, a recording fee of \$2.00 per dog entered (excluding sweepstakes) must be paid to the Executive Secretary. BOB picture is free. For additional photos, check the magazine for current rates. (2012)

LETTERS TO THE EDITOR will not be printed. (2012)

IN MEMORIAM: This column is limited to dogs with titles or of national importance. People whose passing should be noted by the national club shall also be featured. Write-ups should be limited to 1/2 page.

SHOW CASE: Show Case is the place to display your new title winner. Check current magazine for rates. Ad should not exceed 1/4 page (including copy and photo). All dogs completing a Dual Championship will be featured free of charge after AKC confirmation, if the owner sends in the material and if a file photo is used. Check magazine rates if a new photo is used. (2012)

LISTING: The directory lists Kennels, At Stud, and Trainers & Handlers in alphabetical order. Check current magazine for rates. Additions, changes and renewals can be made when received by the closing date. The deadline for changes is the 1st of the month preceding issue of change. At Stud will list the National winners at the top of the list, then Triple Champions, then Dual Champions with additional titles, then Dual Champions, then Field Champions, then Amateur Field Champions, then Show Champions, then Obedience Champions. A Dual Champion is defined as: an AKC Field Champion and an AKC Show Champion.

NEW CHAMPIONS: Confirmation of new Champions, title holders and group winners is taken directly from the official "AKC Awards". Notification of these wins is not necessary unless six (6) months or more has passed without your dog's title being listed. (2001)

FIELD TRIAL DATES: All field trial dates changes made by a regional club after the date schedule has been published in the magazine must be approved by the Regional Dates Coordinator and the National Field Trial Dates Chairman.

TITLES: The ABC recognizes and promotes the winning of AKC titles. The AKC recognizes CH, FC, AFC, & DC. OTCH and Agility championships should be included. They also acknowledge the winning of the National Open All Age Championship, National Amateur All Age Championship, National Open Gun Dog Championship and the National Amateur Gun Dog Championship. In designating titles from other registries, or kennel clubs, the titles must be individually stated. Use of terms such as *Triple or Quadruple Champion* is not acceptable and shall not be used in the magazine.

An acceptable form for such a title (Triple or Quadruple Champion and beyond) would be: Dual Ch Britt, winner of 4 American Field Championships and then list the championships. This policy is not intended to minimize wins other than AKC, rather to maintain clarity. (NOTE: The winning of the National Open Championship and the National Amateur Championship is so important that it shall be spelled out totally and not abbreviated.)

CLUB SECRETARY CHANGE: Notification of a club secretary change must be received one month before the date of the issue in which it is to be published. If no change has been made in two months, notify the Executive Secretary who will notify the magazine. (2012)

MATERIAL: Articles written as contributions are always welcome as well as suggestions for subjects for articles or ideas for new features. With the approval of the Magazine Committee the Magazine may print some articles with the author's name withheld. Material and format controlled by the Magazine, subject to approval of the Magazine Committee. The Magazine is not responsible for nor necessarily agrees with the opinions expressed. The Magazine reserves the right to edit all copy.

CONTRIBUTING EDITORS: Subscription expenses will be reimbursed and copies of the American Brittany Magazine will be sent by first class mail to the monthly contributing editor(s). (2012)

COVER PICTURES: NO LIVING DOG MAY BE USED ON THE COVER OF THE MAGAZINE EXCEPT NATIONAL WINNERS (limited to once per year per winner). Each year the following winner will appear on the cover page of the magazine: National Open All Age Champion, National Amateur All Age Champion, National Open Gun Dog Champion, National Amateur Gun Dog Champion, National Specialty Best of Breed Champion, M.E. Stevenson Dual Dog Award Winner (if one is named), National Specialty High in Trial, National Specialty Best Junior, the newly elected Hall of Fame Dog or Dogs, one or two pictures of the older Hall of Fame Dogs, one page with the winners of the previous year's Classics, the remainder are at the discretion of the Magazine to include the Summer Specialty, hunting scenes, Britts in action and puppy pictures. (1992) (2012)

Proper photo/art credit should be given if available.

DUPLICATION OF KENNEL NAMES: The Board of Directors voted in 1974 that the ABC not attempt to set up an ABC Registry of kennel names. However, the Board of Directors did decide that names that had been published in "The American Brittany" magazine under the directory in the Kennel section were not to be duplicated. In other words, if a kennel is currently advertised under one name, another person is not allowed to use that same name. (2012)

PROPOSED NEW POLICY

DUTIES OF THE PUBLISHER OF "THE AMERICAN BRITTANY" MAGAZINE

1. The Publisher of "The American Brittany" magazine shall coordinate with the Magazine Committee to solicit, and receive material and advertising for the magazine, causing the same to be printed, addressed, and mailed to the duly paid members, Life Members, HOF Members of the ABC and complimentary copies to sponsors, AKC and contributing editors on the first part of each month. (2012)

2. The Publisher shall furnish the Treasurer with a monthly detailed list of all moneys received during the month. The Publisher shall also furnish the Treasurer a monthly itemized account of all moneys spent by that office during the month. These reports shall be made in such a manner as to allow the Treasurer to maintain accurate financial records in accordance with accepted financial practices, as specified in the Duties of the Treasurer. A copy of both these reports shall be sent to the Magazine Committee if requested. (2012)
3. The Publisher shall send all checks and money to the Treasurer for her to deposit in a bank approved by the Board of Directors.
4. All financial records and all correspondence pertaining to money shall be retained for five (5) years thereafter. All general correspondence should be kept for three (3) years, and any records not of historical value may be destroyed after that time. Records of historical interest shall be sent to the Executive Secretary and kept indefinitely. (1964) (2012)
5. The Publishing Editor is responsible for recording all monies collected for ads, sample issues, and back issues, as well as judge's books, Brittany primer, flyers, photos, etc. and reporting these lists to the Treasurer, and Magazine Committee if requested. (2009) (2012)
6. The Publishing Editor shall be allowed to accept payment for advertising by accepting credit cards. (2001) (2004)
7. The Publisher shall be responsible for obtaining the second class mailing permit and maintaining it in proper order.
8. The Publisher shall abide by the policies set forth by the Board and shall present any questions about the policy to the Managing Editor/chairman of the Magazine Committee, and/or the Executive Secretary.
9. The Publishing Editor shall submit a report of activities and recommendations to the Magazine Committee and to the Agenda Chairman in advance of the annual Board Meeting. This must be done far enough in advance so the Agenda Chairman can have the Agenda in the hands of the Directors six (6) weeks prior to the Annual Board Meeting. (1992) (2012)
10. The Publishing Editor shall coordinate with the Magazine Committee for the accuracy of the content in the magazine and for making sure the magazine meets the purpose of ABC, as well as maintaining the high quality of the magazine. (2009) (2012)

PROPOSED NEW POLICY

DUTIES OF THE MANAGING EDITOR
"THE AMERICAN BRITTANY" MAGAZINE

(Per By-Laws adopted December 2, 1975, Art 6, Sec 7): The Board of Directors shall have the power to select the person to act as *Managing Editor* of "The American Brittany", the Club publication, set any salary and authorize the necessary expenses. The *Managing Editor* shall serve at the pleasure of the Board of Directors under direction of the *Magazine Committee* for the best interest of The American Brittany Club. (2012)

In the absence of a *Managing Editor*, the *Magazine Committee*, as defined above, along with the *Publisher* shall be responsible for the following duties of the *Managing Editor*. (2012)

1. The *Managing Editor* of the magazine must be a person with Brittany experience with a background of both field and show, and should be very experienced with years of participation in Brittany affairs, hopefully on the National Level as well as the local level. The person should have personal relationship skills with the ability to maintain harmonious relations with the publishing Editor, the magazine Committee, the Board of Directors, and the ABC membership in general. Preferable: Knowledge of editing and printing requirements, knowledge of Board Policy, knowledge of various "The American Brittany" editors and their work, and a willingness to work for the Board of Directors under the direction of the *Magazine Committee*.
2. The *Managing Editor* of "The American Brittany" magazine solicits, selects, and edits material and advertising for the magazine, causing same to be printed, addressed, and mailed by the Publishing Editor to the duly paid, Life, HOF members of ABC and complimentary copies to sponsors, AKC and contributing editors. (2012)
3. The *Managing Editor* should see that the official communications of the ABC are published when sent by duly authorized personnel. The format chosen by the *Managing Editor* shall be attractive and desirable to the further promotion of the Breed.
4. The *Managing Editor* shall abide by the policies set forth by the Board and shall present any radical change from policy to the *Magazine Committee* and Board before acting. The *Managing Editor* shall be responsible for adhering to all policies concerning the magazine as given in the Policy Book.
5. The *Managing Editor* has license to accept or reject submitted articles and advertising as deemed necessary to maintain the high standard of "The American Brittany." Should conflicting opinions arise between the contributor, advertiser and the *Managing Editor* and impasse is reached, the *Magazine Committee* should be consulted and thus accept full responsibility for making decisions about the situation. Special concern should be given to statements made in articles and/or advertising which may be misleading to new readers.
6. The *Managing Editor* shall strive to meet the varied interests of all aspects of the Club membership in choosing material for the magazine. However, the *Managing Editor* shall not allow the expressing of personal opinions on Club matters or on personalities including those of the *Contributing Editors*.
7. The *Managing Editor* shall make sure the Qualifications for all National Championships are published in the next possible magazine AFTER they have been approved by the AKC. (2012)

8. The Managing Editor shall make particular effort to showcase all National events in the magazine. The National Championships especially shall be given prime location and considerable space as well as a variety of pictures.
9. The Managing Editor shall make sure the names and records of the dog(s) and/or bitch(es) that have been nominated for the Hall of Fame as provided by the Chairman of the ABC Hall of Fame Committee are published each year with the Committee Reports and Agenda Items. (2009)
10. The Managing Editor shall control the material and format of the magazine, subject to the approval of the Magazine Committee. The Managing Editor reserves the right to edit all copy. The Managing Editor is not responsible for, nor necessarily agrees with the opinions expressed in the magazine.
11. The Managing Editor shall submit a report of activities and recommendations to the Agenda Chairman in advance of the Annual Board Meeting. This must be done far enough in advance so the Agenda Chairman can have the agenda in the hands of the Directors six (6) weeks prior to the Annual Board Meeting. (1992)
12. The Managing Editor shall make sure any advertisement that involves a dog service (Stud Dog or Brood Bitch) requires hip certification (OFA number or PennHIP DI) for the listed dog(s). Any advertisement that involves a dog for sale (Litter Announcement, Dog for Sale or Stake Out) requires a hip certification (OFA number or status) for the listed dog(s). Litter announcements must include hip certification for both parents. Any dog advertised, under the age of two years, must include hip certification of both parents. If the hip certification listed above is not available at time of publication, then the advertisement will not be published. (2012)

Status is defined as: "OFA Passed" (Excellent, Good, Fair), "OFA Failed" (Borderline, Mild, Moderate, Severe), "PennHIP DI (Distraction Index numbers)", or "Hips Not Certified" for dogs under 2-years of age. (2012)

The ABC disclaims any responsibility as for the truthfulness of claims and guarantees made by the advertisers. (2012)
13. The Managing Editor shall not accept any ads from clubs or individuals that seek to promote and influence the membership and the Board of Directors' thinking on issues that will come before the Board. Any ads promoting candidates for the Board, for officers, for grounds or for the Hall of Fame must be refused.
14. The Managing Editor shall allow only National statistics to be published free. Regional statistics shall not be printed free. The charge for regional statistics shall be that of advertising - the size of which the contributor should specify and pay for.
15. The Managing Editor is responsible for making sure that the In Memoriam column is limited to dogs with titles or of National importance. People whose passing should be noted by the National Club shall also be featured. The Managing Editor shall see that write-ups for people or dogs are limited to 1/2 page each. The Managing Editor shall be responsible for and shall adhere to other space limitations listed in the Magazine Policy pages. (See pages on magazine policy) (2012)

16. The Managing Editor is responsible for the fiscal health and cost control/effectiveness of the magazine (i.e. Limit the space of official club advertising allowed, etc.)
17. The Managing Editor is responsible for the content and accuracy of the magazine and to make sure that the magazine meets the purpose of the ABC, as well as maintaining the high quality of the magazine.
18. The Managing Editor shall receive from the Executive Secretary copies of all results and write-ups as soon as they are received from the clubs in order that the reports may be published. (2005) Results and write-ups to be published in the following months magazine, but not later than the second month's issue. (2012)
19. The Managing Editor shall publish the results of all votes of the Board of Directors in the magazine listing the vote of each Board Member. (2005) (2012)
20. The Managing Editor shall work with the regional club hosts of ABC events as well as the Chairpersons of the National ABC events to receive photos of the winners as well as the write-up for publication in the "American Brittany Magazine". (2006)

Agenda Items: FROM HANK HARTNEK, POLICY BOOK CHAIR:

1. . With a new 1st Vice President and a fairly new 4th Vice President coming on board, I would like the Board to again authorize making the procedures for running the National Championship and the National Gun Dog Championship as close to the same as possible.
2. Currently the ABC website contains a map showing the 5 ABC regions. I would like the Board to authorize including a similar map in the Policy Book. This map would follow the verbal description of the regions in the Policy Book.

Also, the current description for the Central Region is stated as:

CENTRAL REGION: The westerly portions of the States of Tennessee and Kentucky west of a line on a map or other geographical reference extended north as an extension of the western north-south boundary of Alabama, intersecting with the line separating the states of Indiana and Illinois; Mississippi, Louisiana, Illinois, Wisconsin, Arkansas, Missouri, excepting the extreme northwesterly portion divided by a line extended on a map or other geographical reference north-northwesterly from the juncture of the States of Missouri, Kansas and Nebraska to the junction of the states of Iowa, Minnesota and South Dakota; Minnesota and Iowa, excepting the extreme westerly portion west of a line extended on a map or other geographical reference from the juncture of the states of Missouri, Nebraska, and Kansas, north-northwesterly to the intersection of the juncture of the state boundaries of the states of Iowa, Minnesota and South Dakota."

Is there any reason for keeping the description of the western boundary of the Central Region as given in the highlighted section above in the Policy Book?

If not, I would like the Board to approve the description of the Central Region as:

CENTRAL REGION: The westerly portions of the States of Tennessee and Kentucky west of a line on a map or other geographical reference extended north as an extension of the western north-south boundary of Alabama, intersecting with the line separating the states of Indiana and Illinois; the entire states of Mississippi, Louisiana, Illinois, Wisconsin, Arkansas, Iowa, Minnesota and Missouri, including that portion

constituting a thirty (30) mile radius to the immediate northeast, east and southeast of Kansas City, Missouri, to include the general vicinity of Kansas City, Kansas and Kansas City, Missouri.”

3. There are several committees given in the March issue of the magazine which do not have descriptions in the Policy Book. These include the AKC Breed Referral Committee, the AKC Hunt Test Advisory Committee, the Facebook Committee, the Bird Dog Hall of Fame Committee, the Website Committee, the U.S. Sportsmen’s Alliance and Pro Plan Liaison Committee. I would like Board authorization to have these committees submit a description of the committee’s duties to be approved by the Board and incorporated into the Policy Book.

Suggested Policy Book Changes: CHRIS WARD-WEBER, 3RD VICE PRESIDENT

Item #3 - changed word writing to contacting.

Delete Items #9, 10, & 11 - these items are all covered under the 3rd VP section

Delete information on Dennis P. Jordan D.V.M Memorial Trophy as it is covered under the 3rd VP section.

FINANCE COMMITTEE PROPOSAL: MARY KARBINER, MW DIRECTOR

I make a motion that the American Brittany Club establishes a Finance Committee to consist of Directors and regional lay persons serving terms on a rotating basis. This committee will provide oversight of the financial affairs of the ABC and report to the Board of Directors.

2012 ABC Board of Director Agenda Items from ABC National Field Trial Secretary and ABC Director Steve Ralph

Addition to **GUIDELINES FOR NATIONALS SPENDING:**

CHAIRMAN:

The Chairman of a National event (National Championships or National Specialty Show) should be paid travel expense to and from the National event they are chairman of. It is the chairman's decision as to method of travel with the club picking up air fare or fuel expenses if they drive. The option of reimbursement of other expense (lodging, meals) is also allowed. The wives should be included in all cases EXCEPT for travel on a public carrier (airline).

Addition to the DUTIES OF THE 1ST VICE PRESIDENT:

The 1st Vice President shall be at the grounds at all times during the running of the National Open & Amateur All-Age Championships and shall insure efficient conduct throughout the running.

Addition to the DUTIES OF 3RD VICE PRESIDENT:

The 3rd Vice President shall be at the grounds at all times during the running of the National Specialty Show and shall insure efficient conduct throughout the running.

Addition to the DUTIES OF 4TH VICE PRESIDENT:

The 4th Vice President shall be at the grounds at all times during the running of the National Open & Amateur Gun Dog Championships and shall insure efficient conduct throughout the running.

AGENDA ITEM: DARLENE DOW: EAST COAST DIRECTOR & NGDC FT SECRETARY

To disallow any regional championships from being approved to run in direct conflict of any national field event regardless if the regional championship is all age or gun dog.

Advertiser Agreement & DISCLAIMER: ABC WEBMASTER STEVE RALPH TO BE ADDED TO POLICY BOOK:

ADVERTISER AGREEMENT

The undersigned hereby warrants and represents that the advertisement ("Ad") submitted to the American Brittany Club violates no patents, copyrights or trademarks and are truthful representations by the undersigned and the undersigned assumes all responsibility and liability for the content of the Ad. The undersigned hereby releases, acquits and forever discharges the American Brittany Club, its agents, representatives, members, directors, successors, assigns, parent and affiliated organizations, volunteers and all other related, associated, or connected persons ("Released Parties"), or any of them, of and from any and all claims, liability, actions, causes of actions, suits, expenses (including attorney's fees), costs, loss, damages and demands, of any kind or nature, known or unknown, foreseen or unforeseen, which now or hereafter exist which arise from, relate to or are connected with the publication of the Ad. The undersigned indemnifies, defends and holds harmless Released Parties of and from any and all loss, liability, damages, including costs and attorney's fees, and expense sustained by Released Parties, or any of them, which do or might arise as a result the publication of the Ad.

I accept the terms of the Advertiser Agreement.

I give permission to publish my Ad on the ABC web site.

Advertiser: _____ Date: _____

**The American Brittany Club
Website
Disclaimer of Liability and Endorsement**

American Brittany Club

While the American Brittany Club strives to make the information on this website as timely and accurate as possible, the American Brittany Club makes no claims, promises, or guarantees about the accuracy, completeness, or adequacy of the contents of this site, and expressly disclaims liability for errors and omissions in the contents of this site. No warranty of any kind, implied, expressed, or statutory, including but not limited to the warranties of non-infringement of third party rights, title, merchantability, fitness for a particular purpose or freedom from computer virus, is given with respect to the contents of this website or its links to other Internet resources.

Reference in this site to any specific product, process, or service, or the use of any trade, firm or corporation name is for the information and convenience of the public, and does not constitute endorsement, recommendation, or favoring by the American Brittany Club.

The American Brittany Club assumes no responsibility for the truthfulness of claims by its advertisers. The advertisements do not constitute an endorsement by the American Brittany Club.

American Kennel Club

Although this website is hosted by the American Kennel Club, the AKC makes no warranties or supports any claims about the content provided on these pages.

For more information, see AKC Terms of Use (http://www.akc.org/about/site/terms_use.cfm).

Motion to establish ABC Junior Participation Scholarship ROBERT WIRE, WEST COAST DIRECTOR

Establish a committee to put together recommended guidelines and secure funding for an American Brittany Club Junior Participation Scholarship to be awarded annually to a graduating senior. The scholarship would be awarded to graduated Seniors going onto secondary education who have participated in regional and National ABC events not limited to Junior Showmanship.

ACTION ITEM: JUDITH TIGHE, AKC DELEGATE

I RECOMMEND THE American Brittany Club donate \$500 to the AKC Legislative Support Fund to assist in fighting the bad legislation around the country.

ABC DOG HALL OF FAME: STEVE ROLLYSON, COMM. CHAIR

The following three dogs are presented for BOD consideration for induction in the ABC Hall of Fame: NFC/R-U NAFC/FC/AFC/ 11XCH 10 R-U CH SHAMBO'S DARK SHADOW, FC/AFC POKI-DOT, AND NFC/R-U NAFC/DC/AFC/8X AM FLD CH SHADY'S TIA MARIA.

MOTION TO CREATE NEW OBEDIENCE CHAIR AND COMMITTEE: CHRIS WARD-WEBER, 3RD VICE PRESIDENT:

My suggestion is that the ABC board create a new position for a Performance Brittany Events Chair, overseeing Agility, Rally and Obedience. These Events need a co-ordinator that can give these competitors a format for A National Annual Title, i.e to National Obedience Winner, A National Top Agility and decide on a format to showcase these performance dogs. This person should form a committee to help determine the best way to allows these dogs to compete at a National level and should be supported by the parent magazine, offering acknowledgement of these winners and have a place to list each years winner on the ABC website as we do for our National BOB winners, National Field Trial Winners for both All Age and Gun Dogs. Advertising should be granted by the club thru the parent magazine, facebook or website ads with a specified number of ads granted.

POLICY BOOK CHANGE: TROPHY COMMITTEE: KAREN SCHREIBER (FIELD) & ROBIN TOMASI (SHOW)

Item #3- changed word writing to contacting.

Delete Items # 9,10,11 – these items are all covered under the 3rd VP section

Currently: #9: The Show trophy committee shall accep donations for the show and obedience classes by individuals, breeders, and/or kennels. Donations for rotating trophy/trophies for Best of Breed and Best of Opposite Sex shall be accepted. (1995)

#10: The Show Trophy Chair shall purchase show trophies as foolws: Best of Breed, Best of Opposite Sex, Best of Winners, First through fourth in all classes, Reserve Winners (two classes)

11: The Show Trophy Chair shall purchase Judges Award of Merit ribbons for dogs that make the cut in Best of Breed (1989)

Delete information on Dennis P. Jordon D.V.M. Memorial Trophy as it is covered under the 3rd VP section.

American Brittany Club Facebook Committee: ROBIN TOMASI, CHAIR

Purpose: The Facebook Committee (FC) shall create and maintain an official American Brittany Club Facebook page, working in conjunction with the American Brittany Club (ABC) website and magazine to share information and promote the goals of the ABC.

The chairman shall submit a report of activities and recommendations to the Agenda Chairman in advance of the annual Board Meeting. This must be done far enough in advance so the Agenda Chairman can have the Agenda in the hands of the Directors six (6) weeks prior to the Annual Board Meeting.

Domain: www.facebook.com/americanbrittanyclub

Communication through the ABC Facebook

- Messages received through Facebook will be forwarded to the FC for a response

Content

- Content shall focus on Brittany events and achievements on a national level. Wherever possible, content posted on the Facebook page will include links to the ABC Website and encourage membership in the ABC. The members of the FC can post the following content:
- **Magazine**
 - Subscription information, advertising deadline reminders and mailing updates
 - After an issue is mailed, the cover photo and advertisements (identified as paid advertisements) may be posted.
 - Posts to develop interest in an article are appropriate but the content of the article should not be posted unless instructed to do so by the ABC Magazine
- **Website**
 - Highlight new and improved website items and features
- **National Events**
 - Work with chair of National event to promote the event with primary focus of directing visitors to the ABC website
 - Deadline reminders and entry information
 - Post updates as information becomes available and is updated on ABC website

- Request trophy donations, auction & raffle donations, etc.
- Add National winners & other select photos to National event album
- Post results with link to ABC website National page and with information that more coverage will be available in upcoming issues of the American Brittany magazine

- **Summer Specialty**
 - Work with chair of event to promote the event with primary focus of directing visitors to the ABC website
 - Deadline reminders and entry information
 - Post updates as information is updated on ABC website
 - Request trophy donations, auction & raffle donations, etc.
 - Add Summer Specialty winners & other select photos to Summer Specialty event album
 - Post results with link to ABC website Summer Specialty page and with information that more coverage will be available in upcoming issues of the American Brittany magazine

- **Classics & Championships**
 - Maintain photo album of Classic & Championship winners, and add new photos as they become available
 - Photos will be linked to the appropriate location on the ABC website under the direction of the ABC Webmaster

- **Futurities**
 - Prompt breeders regularly to nominate their litters
 - Provide reminders of forfeit deadlines
 - Detail when and where futurities will be held
 - Post select photographs from events with links to results on the ABC website

- **Hall of Fame**
 - Reminders for Hall of Fame nominations deadlines
 - Announce Hall of Fame inductees

- **Awards**
 - The following annual awards shall be posted: Purina, TriTronics, Magnum's Masked Man, National Dual, Christy Feather Duster and the Woman Handler's, Chester Award and the Misty Sky Trophy.

- **Outstanding Achievements**
 - Photo and select information for each new Dual Champion with link to Brittany Dual Champions website
 - Post notable field, show, obedience and agility wins as approved by FC

- **Other Event Information**
 - Post and highlight AKC, ABC, American Field (AF) and National Shoot to Retrieve Association (NSTRA) news releases and information related to Brittany events

- **Legislation and Regulations that pertain to ABC, ABC clubs, ABC members and the Brittany**
 - Link to American Kennel Club, United States Sportsmen's Alliance, National Animal Interest Alliance, and Sportsmen's and Animal Owners Voting Alliance legislation announcements on their websites as well as other legislative announcements approved by the AKC Legislative Liaison

- **Blast from the past/Just for Laughs/Misc.**
 - Post a photo of a past National winner, HOF, Futurity, etc.
 - Postings of informative links to various pages on the ABC website to direct Facebook users to the ABC website (historical articles, HOF, events calendar)

Removing Objectionable Content

- Members of the FC are expected to monitor the ABC Facebook Page for objectionable content. Objectionable content includes, but is not limited to, negative statements towards a dog or person, non-Brittany content and items offered for sale (other than ads from the ABC magazine). Any FC member should remove objectionable content as soon as it is discovered.
- The Facebook page is not a place for discussion of ABC policy. ABC Board of Directors Minutes, Motions or other business shall not be included on the Facebook page unless approved by the President or BOD.
- The President may reject proposed content or order the removal of posted content. The President shall notify the FC of the decision to reject or remove content.

THE FOLLOWING TABLED MOTION and POSPOSED CHECK LIST FOR NATIONAL FIELD TRIAL SECRETARIES WERE INADVERTENTLY OMITTED FROM THE AGENDA BOOK WHEN SENT TO THE MAGAZINE FOR PUBLICATION SO PLEASE PASS THE WORD THAT THEY WILL BE INCLUDED IN THE ACTION ITEMS TO BE DISCUSSED AT THE ANNUAL BOD MEETING. Mary Jo Trimble, Executive Secretary

Mary Jo & Ray Trimble trimblemaryjoray@gmail.com ^{Aug 1}

I have received a message from John Henderson that he and Bob Wire, the makers of the motion currently under consideration, have tabled the motion for discussion until the annual BOD meeting. We will include it in the Agenda Book in order to inform the membership of the motion for their input.

ABC BOARD OF DIRECTORS

MOTION TO MODIFY DNA REQUIREMENTS FOR

ABC NATIONAL EVENTS TO INCLUDE AMERICAN FIELD

MOTION BY: John Henderson, West Coast Director

SECONDED BY: Robert Wire, West Coast Director

MOTION MADE & SECONDED: July 30, 2012

DISCUSSION FOR 7 DAYS: Tues. July 31 – Mon. August 6, 2012

VOTES ACCEPTED FOR 5 DAYS: August 7 – 11, 2012

I move that the motion to require a DNA profile for all dogs entered in any National American Brittany Club Sponsored Events be modified to include DNA profiles certified by American Field.

The first sentence of the requirement would then read: "Effective January 1, 2013: All dogs entered in any of the following American Brittany Club Sponsored Events must have a DNA profile on record with either AKC or American Field. The AKC or American Field DNA number must be included on all entry forms.

All other parts of the DNA requirement would remain the same.

Rational: The current requirement has AKC as the only recording body for DNA certification for ABC National events. Many of our field trial dogs already have DNA profiles certified by American Field. It would be a financial burden on all those ABC members who have the dogs DNA on file with American Field to have them recertified by AKC. Also American Field was the first recording body to require DNA be on file for their Champions and runners-up. **A**

CHECKLIST FOR NATIONAL FIELD TRIAL SECRETARY: SUBMITTED BY STEVE RALPH AND DARLENE DOW, NATIONAL FT SECRETARIES FOR INSERTION IN THE ABC POLICY BOOK.

DUTIES OF THE NATIONAL FIELD TRIAL SECRETARY

MAY

- ABC application** – Send the ABC application to the ABC secretary for approval.
- Judges** – Assist the Vice President in sending out judge selection ballots to National field trial committee.

JUNE

- Judges** - Send letter to judges requesting contact information, bio, photo, and accommodation information.
- Reporter/Secretary/Wrangler/AwardCoordinator** – Contact Reporters, Secretary regarding accommodation information.
- Wrangler/AwardCoordinator (All-Age only)** – Contact Wrangler and Award Coordinator regarding accommodation information.

AKC application - Complete the AKC applications and send to ABC secretary. ABC Secretary will send approval and checks to AKC. Closing date is the Monday (All-Age)/Tuesday (Gun Dog) two (2) weeks prior to the start of the National Championships.

JULY

- Trophies** - Contact *Trophy (Field) chair*, check if the ABC National trophies/rosettes have been ordered and confirm that arrangements are made for deliver to grounds.
- ABC Ad** - Prepare National Ad, Wrangler information, and Entry form and send to The American Brittany magazine and ABC webmaster.

American Field Ad – Send National Ad to *American Field* (advertising@americanfield.com) for August (Gun Dog)/September (All-Age) issue.

AUGUST

Participants Chart - Upon receipt of information from judges, prepare Participants chart and send copy to President, Vice President, and Hospitality chair. As you update this chart with info, resend updated copy.

Qualified Dogs – Create a qualified dogs list (dog & owner) for the Open & Amateur and send to The American Brittany magazine and ABC webmaster.

Judges' Bio - Prepare judges' bio information (including photo) and send to The American Brittany magazine and ABC webmaster. Submit for the August (Gun Dog)/September (All-Age) issue.

Accommodations - Prepare Grounds & Motel Accommodations chart. Send Motel information to the motels and Grounds Information to Field Trial Chairman and Hospitality Chair.

Badges (All-Age only) – Check with ABC Executive Secretary to see if badges are needed for the upcoming Nationals. If so, contact the company that makes window Badges (**Able Engravers** 847-676-3737 or email: norm@able-engravers.com). Order approximately 200 window badges when supply is required. Have invoice sent to the ABC Treasurer & badges sent to National FTS.

September

Premiums – Create and mail premium and entry form to owners of all qualified dogs, Professional Handlers, and ABC webmaster. Obtain current ABC membership roster from Membership Chairman for addresses. Closing date is the Monday (All-Age)/Tuesday (Gun Dog) two (2) weeks prior to the start of the National Championships.

OCTOBER

Judges – Send accommodation confirmation to judges.

Reporter/Secretary/Wrangler/Award Coordinator – Send accommodation information to Reporters, Secretary, Wrangler, and Award Coordinator.

Drawing reminder - Email AKC (Thomas Maneely TAM2@akc.org) a reminder: I will be sending the ABC National Championship drawing info to you by email following the closing date, please return the bracing as soon as possible.

Dog eligibility (All-Age only) – Email National Gun Dog Championship FTS to get a copy of the Running Order, this will be used to verify Qualified dogs for the Nationals (No dogs entered in the National Gun Dog Championships are eligible for the National All-Age Championships & No dogs entered in the National All-Age Championships are eligible for the National Gun Dog Championships in the current year).

NOVEMBER

Entries - Receive entries and checks, acknowledging receipt of each entry by email or phone. Check all entries for eligibility with Statistician database.

On entry closing date

Drawing - As soon as entries are closed, assign handlers numbers/letters to each entry. Send drawing info (numbers/letters) to AKC (Thomas Maneely TAM2@akc.org). Upon receipt of the bracing, create the running orders for each championship. Send running orders to the ABC webmaster for publication, the two Brittany Email lists, and send by email to all entrants. Bring 150 copies of each to nationals. NOTE: You will not accept any entries after the closing date & time. Any entries received after that must be allowed by the Vice President & Field Trial Chairman.

Judges' Books - Order 10 judges books from The American Brittany magazine (5 books per stake for the judges/reporter/course marshal). Make sure to ask for "special" books that will hold the number of entries.

Financial - Day after closing date, FedEx all entry checks with financial summary to ABC Treasurer.

Catering - Compile a list of all participants (Amateur/Professional handlers) and send list to Hospitality Coordinator for the Caterer of the Nationals.

After Judges' Books arrive

Judges' Books - Prepare 5 books for the judges/reporter/course marshal for each championship. Prepare 6 sets of labels for each stake, with name of dog and handler on each label, for placing in the 5 judges books and bring 1 set for Calcutta index cards.

At Beginning of Nationals

Clubhouse - Post information on bulletin board: Emergency Numbers, Running Order, and Posted Dogs.

Before the Running

Judges – Meet with judges and field trial committee to discuss course, expectations, and other information.

At conclusion of National Amateur Championship

Stake Report - Complete the Field Trial Report form, with judges' signatures and certify it. FedEx the required AKC forms and check to AKC so it will reach the AKC no later than 7 days after the last day of the trial. Mail a copy of the required forms to the ABC Secretary, AFTCA Secretary and the American Field.

At Conclusion of National Open Championship

Stake Report - Complete the Field Trial Report form, with judges' signatures and certify it. FedEx the required AKC forms and check to AKC so it will reach the AKC no later than 7 days after the last day of the trial. Mail a copy of the required forms to the ABC Secretary, AFTCA Secretary and the American Field.

Financial - Prepare Calcutta checks and distribute upon announcement of winners or mail later if person is not present. Pay expense check requests/invoices/bills with checks from ABC treasurer. Always get a bill or invoice or expense check request to send ABC Treasurer.

After Nationals

Financial (All-Age only) - Send ABC treasurer unused checks and check stubs with invoices.

Letters of Appreciation - Prepare letters: Judges, Reporters and Sponsors = letter and photo.

Wrangler Request Letter – Send letter to wrangler thanking them for their services and requesting their service for next year's National Championship.

* Penalty for non-compliance is \$25.00 and \$5.00 a day for each day's delay beyond deadline.

Keep receipts for your expenditures to submit with your Expense Check Request Report to the treasurer on a regular basis any financial arrangements and/or transactions.

When you need copies made during the nationals, use copier in clubhouse.