



ATTENTION FIELD TRIAL SECRETARIES

In order for me to send approval from ABC for your upcoming field trials, please make sure you have done the following.

BEFORE THE TRIAL:

1. Check with your Regional Dates Coordinator to verify the correct date for your trial. Their contact information is on the calendar page in the back of the magazine.
2. Fill out the ABC application and send to the Ex. Secretary, Mary Jo Trimble. Applications can be found on the download section of the ABC Website.
3. Make sure I have a current insurance binder sheet on file for your club.
4. Send your AKC application and \$35 to AKC 90 days in advance of the trial to avoid a fine. Even if your judges' panel is not complete, send the rest of the application to AKC 90 days before the trial.
5. Before sending out any premiums, make sure you have written approval from AKC for both your trial date and judging panel.

AFTER THE TRIAL:

1. Download the **ABC Result Reporting Form** from the ABC Website. We need for you to use this form as it contains information we need to determine qualifications for the National Championships. AKC, AFTCA & American Field all accept this form.
2. Make sure you mail results and \$3.50 per entry to AKC so that they are in their office within **seven (7)** days following the last day of the trial to avoid fines. I suggest sending either Priority Mail or getting a Certificate of Mailing to verify you have mailed them.
3. Make sure you mail results to ABC and \$2.00 per starter so that they reach me within **10 days**.
4. Try and send write-up and pictures at the same time. If not please indicate they will follow and send as soon as possible to avoid publication delays. The same applies to Specialty Shows as well.

If you have questions, don't hesitate to contact me for further information at trimblemaryjoray@gmail.com or 618-985-2336.

Mary Jo Trimble, ABC Executive Secretary