

2011 ACTION ITEMS TO BE CONSIDERED BY THE ABC BOARD OF DIRECTORS AT THEIR ANNUAL MEETING IN NOVEMBER.

If you have comments regarding the proposed action items, please address them to the person making the proposal and to your ABC Regional Directors, both for and against.

Mary Jo Trimble, Executive Secretary

ABC President Hank Hartnek

1. Qualifications for the 2012 Championships.

Continue holding the All Age Championships at Booneville 2012, 2013 and beyond.

2. Currently there is a recording fee of \$2.00 being charged by ABC for dogs being shown in regional clubs specialty shows and the Summer Specialty. Half of this money is put into General Fund. The other half is split between the Breed Issues Fund and the Future Grounds Fund. I've received considerable input from people participating in these shows and they would like to have the money from these shows currently going to the Future Grounds Fund be put towards the National Specialty Show. There are typically 35 specialty shows a year with an average 30 entries per show with about 125 dogs at the Summer Specialty. This is a total of about 1200 dogs in a typical year. This amounts to about \$600 per year. **I would like Board approval to have these funds go to the National Specialty Show.**

3. **I would like Board approval to require DNA testing for all dogs two (2) years of age or older participating in all ABC National events beginning in 2013.** These events in The National All Age Open and Amateur Championships, the National Gun Dog Open and Amateur Championships, the National Specialty Show including Obedience and Rally and the Summer Specialty Show. The following would be put in the Policy Book.

DNA Testing

Each dog entered in an American Brittany Club National Event (field and non-field) must have a DNA number. This includes the Open All Age Championship, Amateur All Age Championship, Open Gun Dog Championship, Amateur Gun Dog Championship, National Specialty Show, Summer Specialty Show, National Obedience Trial and National Rally Trial.

The DNA number may be obtained only thru the American Kennel Club or the American Field..

The process is as follows:

E-mail, call, fax or write to the American Kennel Club to obtain a DNA kit. This kit consists of a cotton swab and instructions on the preparation of the swab for submission to AKC along with the required paperwork.

It is best to begin this process NO LATER THAN six weeks before the closing date of the event you plan

to enter.

If you do not receive your number within a couple of weeks of the sample's submission, contact AKC to see if they have assigned a number to the sample. That is the number you will enter on the entry form.

It is not necessary to submit the results of the DNA test with your entry.

DNA Test Kits may be ordered through the AKC Online Store or by contacting the AKC:

AKC DNA Operations

PO Box 900065

Raleigh, NC 27675-9065

orderdesk@akc.org

Phone: 919-233-9767

Fax: 919-816-4255

AKC has two types of kits. The regular kit is available at no charge, and the \$40 processing fee (per dog) is due when the sample is returned to the AKC. AKC also offers a Prepaid Test Kit for only \$35 (per dog). You can save \$5 per dog by paying in advance.

AKC DNA testing is available for purebred AKC registered breeds only.

Review Membership situation (Executive Session) and approve new "Duties of the ABC Membership Chairperson" to be included in the Policy Book.

4. Duties of Membership Chairperson

1. The ABC Membership Chairperson is appointed by and reports to the President. Any salary and expenses are approved by the ABC Board of Directors.
2. The ABC Membership Chairperson is solely responsible for receiving membership dues and creating and maintaining the membership list of the ABC.
3. The ABC Membership Chairperson shall receive all membership dues from either the individual members or from the regional club secretaries and maintain an up-to-date membership list.
4. The ABC Membership Chairperson shall maintain an Excel or Access Data Base of the membership. This includes:
 - A. Personal information name, address, phone number and email addresses
 - B. Membership status, full, associate, complimentary, life, and hall of fame members.
 - C. Region and regional Club or member-at-large.
 - D. Membership initiated by club, member other and expiration date
 - E. Areas of interest (field trials, show, hunt test, hunting, obedience, agility, other)
5. The Membership Chairperson shall keep copies of all membership letters sent to the ABC as a record to double check which members are paid.
6. The ABC Membership Chairperson must receive membership dues by the 10th of the month if

club members are to receive the next month's issue of "The American Brittany" (For example: Renewal dues must reach the ABC Membership Chairperson by January 10th if club members are to receive the February issue.)

7. The ABC Membership Chairperson shall be allowed to accept payment for memberships by accepting credit cards. (2004) or by mail and through Pay Pal. Pay Pal receipts are sent directly to the Treasurer.

8. Regional club members may send their annual dues directly to the ABC Membership Chairperson instead of their club secretary. Dues may be paid for a multiple of years, up to three (3) years, and may be paid by check or credit card. (2005) or Pay Pal.

9. The ABC Membership Chairperson shall receive inquiries by phone/email/mail as to missing magazines and or membership subscriptions and questions.

10. The ABC Membership Chairperson shall post a monthly membership list for regional club access to their clubs data. Certain officers may have password and access to whole list. The distribution of the whole list is subject to Ex. Secretary's approval including the Purina annual survey.

11. The ABC Membership Chairperson shall provide labels to publisher of the American Brittany magazine on a monthly basis the first of each month.

12. The ABC Membership Chairperson shall submit a report of activities and recommendations to the Agenda Chairman in advance of the annual Board Meeting. This must be done far enough in advance so the Agenda Chairman can have the Agenda in the hands of the Directors six (6) weeks prior to the Annual Board Meeting.

13. The ABC Membership Chairperson shall provide the Executive Secretary with a count of full members to receive ballots the first of July for the purpose of ordering envelopes.

14. The ABC Membership Chairperson shall provide the Executive Secretary with current full members list and count by region for printing Directors' Election ballot labels for use the first of August.

15. The ABC Membership Chairperson shall compile a quarterly report (March, June, Sept., Dec.) of memberships to be paid to regional clubs to the ABC Treasurer for distribution.(\$10 of each full membership goes to regional club, \$1 of each associate membership goes to regional club.)

16. Some people are members of more than one club. They may elect to receive a magazine for each membership or only one mailing. This should be reflected in the membership list as "No Mail" on those particular subscriptions but will be included in number of ballots provided during the election.

17. If someone indicates they wish to be a member of a regional club but does not specify a choice, the Membership Chairperson will assign them to a club (subject to clubs' prior

acceptance of such members). This is based on a regional map as described in Section 2 of the Policy Book "Designation of Regions".

3rd Vice President: Chris Ward-Weber

Agenda Items for the National Specialty Show: Address items 13 & 16

In 2010 there were 158 Dogs entered in this show with a total of 242 entries.

There are 12 Dogs entered in Obedience with a total of 17 entries.

There were 4 Dogs entered in Rally with a total of 6 entries.

Currently:

Specialty Shows must also pay \$2.00 per dog entered in the show. The show results must be sent to ABC Within ten (10) days after the show or there will be a \$25.00 fine levied with a \$1.00 a day charged Thereafter until results are received. (1995) (2001)

1. I would like to recommend that the 50 cents going to the field trial grounds to be redirected to the National Specialty to be in a fund for the show grounds. 19 Specialty shows held by Regional Clubs shall pay a \$2.00 per dog recording fee to the ABC. Clubs holding Hunting Tests will also pay the \$2.00 per dog recording fee to the ABC if they want the results published in the magazine.

Under 3rd VP responsibilities items 14 & 15 This should be one action item:

2. I believe that the ONLY required class should be field trial class...The reasoning is NOT to slight either of the two additional classes BUT it is a redundant class...i.e. both are qualified for Field trial dog class. The two additional classes should be up to the chairperson of the event.

We DO NOT offer classes for other dogs with exceptional titles, such as MACH (a master Agility Championship, or Obedience Champions or Best in Show dogs, --all who have performed at the top of their levels, nor do we allow for a versatility class, a dog with performance titles in multiple venues. We do have a Dual sweeps, which is a great place to promote your duals. I do believe that both these classes are acknowledging dogs that have made exceptional achievements but so have many others NOT recognized.

3. I think this decision should be at the discretion of the show chair, not as part of the policy manual.

14. At the National Specialty Show and the Summer Specialty show the following classes are

Required: Field Trial Class, Stud Dog Class, Brood Bitch Class and Veterans Class. (11/93)

Additional Classes to be considered are Best Junior, High Scoring Brittany (when Obedience

Classes are offered) and Hunt Test Classes at the Summer Specialty. (2010)

15. At the National Specialty Show and the Summer Specialty Show, the following classes are required: Field Trial Classes (dogs and bitches), Stud Dog Class, Brood Bitch Class, Veterans classes (dogs and bitches).(deleted as redundant) (2010). At the National Specialty Show ONLY the following classes are required: Dual Champion Classes and National Qualifier classes. Qualifications for

Field Trial classes shall be onefield trial placement during the immediate past year (from the date of closing of the specialty year prior tothe current National Specialty Show (2010) or be a Field Champion, an Amateur Field Champion or DualChampion of record with AKC. Show, Field or Amateur Champion date must be included on the premium.

2011 Executive Secretary's Action Items: Mary Jo Trimble

- 1. I support the Dog HOF Committee Chair to remove Section 9 of the Dog HOF section of the policy book. I believe when this rule was enacted, the Board felt that dogs inducted into the ABC HOF would also be inducted into the Brittany Field Trial Hall of Fame in Grand Junction. This has not been the case and the two Hall of Fames are separate entities. The BFTHOF does not necessarily recognize all ABC HOF dogs, particularly those who are mainly conformation selections.**
 - 2. The Dog HOF Committee Chair has also suggested requiring only one vote from his committee members for submitting nominations to the BOD for final selection. Based on the reasons he presented to me, I concur.**
 - 3. Since I am no longer acting as the corporate agent of the ABC, Line C, page 47, listing the ABC Secretary as being in charge of All corporate filings and associated papers be removed from the list of duties and the section be re-lettered.**
 - 4. Remove Section 27, page 53, of the Executive Secretary part of the policy book, requiring the Ex. Sec. to keep a record of the number of litters nominated, etc. At one time this was part of the duties, but it is now handled by the two futurity secretaries and not the Executive Secretary.**
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ACTION ITEMS TREASURER; JANET CHASE

- 1. Consideration of any requests for revisions in budget amounts for 2012, if any, based on reports from other officers/committee chairs. At this time, I'm requesting the Board to not approve further increases in expenditures without identifying the revenues to cover such expenditures.**
- 2. Review current financial status and determine what guidelines or changes need to be made, which could include raising entry fees for the national AA and GD events, revamp the annual auction event, actively solicit trophy donations for the AA and GD events, etc.**
- 3. My recommendation is that each event (AA nationals, GD nationals and specialty show) should operate at a breakeven and that we look for ways to increase revenues rather than cut expenses.**
- 4. Review the current level of disbursements being made from the breed issues fund to determine if any changes are to be made in 2011. Details will be included in my updated report for the meeting.**
- 5. Review financial results of the 2011 Gun Dog National Championships. Administrative matter—at the 2010 BOD meeting it was agreed that dues checks should be forwarded to me at least every 2 weeks for deposit; to date that has not happened and we**

continue to be late in getting these checks deposited.

6. I encourage the BOD to address the purpose of the future grounds fund and the level as to which it should be funded.

7. At the BOD meeting in November, I will update the Board on the formation of a foundation to receive tax deductible contributions and bequests from estates.

RAFFLE PROPSAL: MARY KARBINER, CHAIR

PROPOSAL; TO RETURN TO THE ORIGINAL PROGRAM OF EACH VENUE (National Specialty Show, National Gun Dog Championships and National All Age Championships) HOLDING THEIR OWN RAFFLE/FUND RAISER therefore, allowing people to support the event/venue of their choice. Each event will be in charge of organizing their own raffle if they choose to have one. Run under the guidelines set forth in the Policy Notebook/National Auction Committee/ [With limitations: Those suppliers that give big ticket items for prizes (electric collars, trackers, saddles, etc) can not be contacted for a donation.. This was a guideline a number of years ago. It was put in place to disallow multiple solicitations from major donors to an ABC National event. Other stipulations may have to be reviewed and installed in the National Auction Guidelines in the Policy Notebook.]

Changes to the ABC Policy Book Futurity Section Submitted by Futurity Chairman Lisa Pollock

Page 98, 5th paragraph under “Litter Forfeits”, change to read:

Late litter nominations will be accepted as late as 180 days from whelping. Late fees are \$30 for 31-60 days, and additional \$30 for 61-90 days, and additional \$100 for 91-180 days.

Nominations after 180 days will be at the discretion of the Futurity Committee. The ABC Board of Directors may impose additional late fees from time to time. The postmark will determine the fee for late nomination.

Reason: This change will make the policy book consistent with the ABC Host Club Guide and the form in the ABC Magazine. I believe it may have been added by past Chairman Marvin Stout, and never updated.

Page 100, 2nd paragraph under “Dates”

Remove the sentence: “The futurity may be held during the fall or the spring”

Move the other sentence in that paragraph to the end of the first paragraph.

Reason: The first paragraph in that section states that the futurity is to be held during the spring season.

Page 101, 1st paragraph under “Budget”

Change “September 15” to “final forfeit”.

Reason: The September 15th deadline was changed last year to Oct. 1st, or final forfeit.

Page 102, 4th paragraph

Remove: “and patches”

Reason: We not long use patches

Page 108, second paragraph, change to read:

The dog must hunt for its handler at all times, at a suitable gun dog range. It must cover

adequate ground, but not range out of sight for a length of time that would detract from its usefulness as a class Gun Dog.

Reason: This paragraph appears in 3 places; The Policy Book, The Host Club Guide, and the letter sent to breeders with the Final Forfeit form. All 3 are slightly different. The committee feels this is the way it should be written in all three places.

Proposal for the ABC Board of Director's Consideration

Respectfully submitted by Darlene Dow, NAT GUN DOG FT SECRETARY

I am proposing a yearly trophy for the best lady handler at the ABC National Amateur Gun Dog Championship. The awarding of the trophy will be modeled after the requirements for the best lady handler at the ABC National Amateur All Age Championship

**MEMBER PROPOSAL: ELIMINATE THE 3 POINT MAJOR IN A BRITTANY TRIAL REQUIRMENT FOR FIELD CHAMPIONSHIPS
SUBMITTED BY GORDON THEILEN, AND OTHERS.**

Dog Hall of Fame Action Item: Steve Rollyson, Committee Chair

Change in Section 5.4 to be re-worded that nominated Brittanys that receive a majority of votes from the Hall of Fame Committee be recommended to the Board of Directors for election to the Hall of Fame. That is basically the system or format that we are currently using, except, we are doing it twice by the Committee. This format takes an extensive amount of time to complete, bottom line, if you vote for a dog on the first vote, you will vote for them on the second, then it is still up to the Board of Directors to approve by a two-thirds vote.

Nat. Field Trial Secretary: Steve Ralph

Add the following to the policy book:

DUTIES OF THE NATIONAL FIELD TRIAL SECRETARY
(Documents available at <http://clubs.akc.org/brit/Nationals/FTS/AllAge/<year>>)

APRIL / MAY

ABC application – Send the ABC application to the ABC secretary for approval.
(ABCFieldTrialApplication)

Judges – Assist the Vice President in sending out judge selection ballots to National field trial committee.

JUNE

Judges - Send letter to judges requesting contact information, bio, photo, and accommodation information. (Letter.Judge.Amateur.doc & Letter.Judge.Open.doc)

Secretary - Contact ABC Executive Secretary regarding accommodations. (Letter.Secretary)

Award Coordinator - Contact Award coordinator regarding accommodations.

(Letter.AwardCoordinator)

Wrangler - Contact wrangler regarding accommodations. (Letter.Wrangler)

Reporters - Contact Award coordinator regarding accommodations. (Letter.Reporter)

AKC application - Complete the AKC applications and send to ABC secretary. ABC Secretary will send approval and checks to AKC. Closing date is the Monday two (2) weeks prior to the start of the Amateur Championship. (AKCApplication.Amateur & AKCApplication.Open)

JULY

Trophies - Contact *Trophy (Field) chair*, check if the ABC National trophies/rosettes have been ordered and confirm that arrangements are made for deliver to grounds.

ABC Ad - Prepare National Ad, Wrangler information, and Entry form and send to The American Brittany magazine and ABC web manager: (ABCNationalAllAgeEntryForm) (ABCNationalAd)

American Field Ad – Send National Ad to *American Field* (advertising@americanfield.com) for September issue. (ABCNationalAllAgeAd)

AUGUST

Participants Chart - Upon receipt of information from judges, prepare Participants chart and send copy to President, Vice President, and Hospitality chair. As you update this chart with info, resend updated copy. (ParticipantsChart)

Qualified Dogs – Create a qualified dogs list (dog & owner) for the Open & Amateur and send to The American Brittany magazine and ABC web manager. Contact the statistician to obtain a list.

Judges' Bio - Prepare judges' bio information (including photo) and send to The American Brittany magazine and ABC web manager. Submit for the September issue. (ABCNationalAllAgeJudges)

Accommodations - Prepare Grounds & Motel Accommodations chart. Send Motel information to the motels and Grounds Information to Field Trial Chairman and Hospitality Chair. (Accommodations)

Badges – Check with ABC Executive Secretary to see if badges are needed for the upcoming Nationals. If so, contact the company that makes window Badges (Able Engravers 847-676-3737 or email: norm@able-engravers.com). Order approximately 200 window badges when supply is required. Send ABC Treasurer the invoices when received with the badges. (OrderForm.Badges)

Premiums – Create and mail premium lists and entry forms to owners of all qualified dogs, Professional Handlers, and ABC web manager. Obtain current ABC membership roster from Membership Chairman if addresses are needed. Closing date is the Monday two (2) weeks prior to the start of the Amateur Championship. (ABCNationalAllAgePremium)

OCTOBER

Judge – Send accommodation confirmation to judges. (Letter.Confirmation)

Reporter/Secretary/Wrangler/AwardCoordinator – Send accommodation information to Reporters, Secretary, Wrangler, and Award Coordinator. (Letter.Confirmation)

Drawing by AF - Email American Field (amfieldedit@att.net) and Bernie Matthys (bjm@americanfield.com) a reminder as to when you will be sending info for drawing, usually Thursday afternoon or Friday morning after closing date.

Get National Gun Dog Running Order – Email National Gun Dog Championship FTS to get a copy of the Running Order, this will be used to verify Qualified dogs for the Nationals (No dogs entered in the National Gun Dog Championships are eligible for the National All-Age Championships & No dogs entered in the National All-Age Championships are eligible for the National Gun Dog Championships in the current year).

NOVEMBER

Entries - Receive entries and checks, acknowledging receipt of each entry by email or phone. CHECK ALL ENTRIES FOR ELIGIBILITY WITH STATISTICIAN.

On entry closing date

Drawing - As soon as entries are closed, assign handlers numbers/letters to each entry. Send drawing info (numbers/letters) to American Field (amfieldedit@att.net) and Bernie Matthys (bjm@americanfield.com) (cost is \$50 per event). Upon receipt from AF of the bracing, create the running orders for each championship. Send running orders to the ABC web manager for publication, the two Brittany Email lists, and send by email to all entrants. Bring 150 copies of each to nationals. NOTE: You will not accept any entries after the closing date & time. Any entries received after that must be allowed by the Vice President & Field Trial. (ABCNationalAmateurChampionshipDogInfo & ABCNationalChampionshipDogInfo)

Judges' Books - Order 10 judges books from The American Brittany magazine (5 books per stake for the judges/reporter/course marshal). Make sure to ask for "special" books that will hold the number of entries.

Financial - Day after closing date, FedEx all entry checks with financial summary to ABC Treasurer. (Expenses.NationalAA)

Catering - Compile a list of all participants (Amateur/Professional handlers) and send list to Hospitality Coordinator for the Caterer of the Nationals. (Jodi Buttons jodiessteakhouse@yahoo.com)

After Judges' Books arrive

Judges' Books - Prepare 5 books for the judges/reporter/course marshal for each championship. Prepare 6 sets of labels for each stake, with name of dog and handler on each label, for placing in the 5 judges books and bring 1 set for Calcutta index cards. (Labels.NAFC & Labels.NFC)

At Beginning of Nationals

Clubhouse - Post information on bulletin board: Emergency Numbers, Running Order, and Posted Dogs. (BulletinBd.EmergencyNumbers, RunningOrder, BulletinBd.PostedAmatDogs & BulletinBd.PostedAmatDogs)

Before the Running

Judges – Meet with judges and field trial committee to discuss course, expectations, other information.

At conclusion of National Amateur Championship

Stake Report - Complete the Field Trial Report form, with judges' signatures and certify it. FedEx the required AKC forms and check to AKC so it will reach the AKC no later than 7 days after the last day of the trial. Mail a copy of the required forms to the ABC Secretary, AFTCA Secretary and the American Field. (FieldTrialReportForm.Amateur)

At Conclusion of National Open Championship

Stake Report - Complete the Field Trial Report form, with judges' signatures and certify it. FedEx the required AKC forms and check to AKC so it will reach the AKC no later than 7 days after the last day of the trial. Mail a copy of the required forms to the ABC Secretary, AFTCA Secretary and the American Field. (FieldTrialReportForm .Open)

Financial - Prepare Calcutta checks and distribute upon announcement of winners or mail later if person is not present. Pay expense check requests/invoices/bills with checks from ABC treasurer. Always get a bill or invoice or expense check request to send ABC Treasurer. (Expenses.NationalAA)

After Nationals

Financial - Send ABC treasurer unused checks and check stubs with invoices.

Letters of Appreciation - Prepare letters: Judges, Reporters and Sponsors = letter and photo. (ThankYou)

Wrangler Request Letter – Send letter to wrangler thanking them for their services and requesting their service for next year's National Championship. (WranglerRequest)

* Penalty for non-compliance is \$25.00 and \$5.00 a day for each day's delay beyond deadline.

Keep receipts for your expenditures to submit with your Expense Check Request Report to the treasurer on a regular basis any financial arrangements and/or transactions.

When you need copies made during the nationals, use copier in clubhouse.