

## 2009 Action Items for ABC Board of Directors Consideration at Annual Meeting

*If you have questions regarding any of the Action Items, please contact the officer or committee chair listed as submitting the item.  
Mary Jo Trimble, ABC Ex. Sec.*

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President's Report, Hank Hartnek:

- 1. Conflict of interest, (see draft below)
- 2. Qualifications for the 2010 Championships,
- 3. Continue holding the All Age Championships at Booneville 20010-2012. DRAFT (for BOD and legal review)

### AMERICAN BRITTANY CLUB INC POLICY ON CONFLICTS OF INTEREST

*(Source: sample policy from American Institute of Certified Public Accountants which they adapted with permission from Minnesota Charities Review Council)*

This conflict of interest policy is designed to help directors, officers, employees and independent contractors of the American Brittany Club, Inc. (ABC) identify situations that present potential conflicts of interest and to provide the ABC with a procedure that, if observed, will allow a transaction to be treated as valid and binding even though a director, officer, employee or independent contractor has or may have a conflict of interest with respect to the transaction. In the event there is an inconsistency between the requirements and procedures prescribed herein and those in federal or state law, the law shall control.

1. Conflict of Interest Defined: For purposes of this policy, the following circumstances shall be deemed to create Conflicts of Interest:

A. Outside Interests—

- (i) A contract or transaction between ABC and a Responsible Person or Family Member.
- (ii) A contract or transaction between ABC and an entity in which a Responsible Person or Family Member has a financial interest or of which such person serves in a decision-making capacity.

B. Gifts, Gratuities and Entertainment—A Responsible Person accepting gifts, entertainment or other favors from any individual or entity that does or is seeking to do business with the ABC, under circumstances where it might be inferred that such action was intended to influence or possibly would influence the Responsible Person in the performance of his or her duties.

2. Definitions:

- A. Responsible Person: any person serving as a member of the board of directors, officer, employee of independent contractor of ABC.
- B. Family Member: a spouse, domestic partner, parent, child, or spouse of a child, brother, sister, or spouse of a brother or sister of a Responsible Person.
- C. Contract or Transaction: any agreement or relationship involving the sale or purchase of goods, services, or rights of any kind, the providing or receipt of a loan or grant, the establishment of any other type of monetary relationship. This includes all forms of compensation.

3. Procedures:

- A. Before or committee action on a contract or transaction involving a conflict of interest, a director or committee member having a conflict of interest and who is in attendance at the meeting shall disclose all facts material to the conflict of interest. Such disclosure shall be reflected in the minutes of the meeting.
- B. A director or committee member who plans not to attend a meeting at which he or she has reason to believe that the board or committee will act on a matter in which the person has a conflict of interest shall disclose to the chair of the meeting all facts relating to the conflict of interest. The chair shall report the disclosure at the meeting and the disclosure shall be reflected in the minutes of the meeting.
- C. A person who has a conflict of interest shall not participate in or be permitted to hear the board's or committee's discussion of the matter except to disclose facts and to respond to questions. Such person shall not attempt to exert his or her personal influence with respect to the matter, either at or outside the meeting.
- D. A person who has a conflict of interest with respect to a contract or transaction that will be voted on at a meeting shall not be counted in determining the presence of a quorum for purposes of the vote. The person having a conflict of interest may not vote on the contract or transaction and shall not be present in the meeting room when the vote is taken, unless the vote is by secret ballot. Such person's ineligibility to vote shall be reflected in the minutes of the meeting. For purposes of this paragraph, a member of the board of directors has a conflict of interest when he or she stands for election as an officer.
- E. Responsible persons who are not members of the board of directors of ABC, or who have a conflict of interest with respect to a contract or transaction that is not the subject of board or committee action, shall disclose to the chair or chair's designee any conflict of interest that such responsible person has with respect to a contract or transaction. Such disclosure shall be made as soon as the conflict of interest is known to the responsible person. The responsible person shall refrain from any action that may affect ABC's participation in such contract or transaction.
- F. In the event it is not entirely clear that a conflict of interest exists, the individual with the potential conflict shall disclose the circumstances to the chair or the chair's designee, who shall determine whether there exists a conflict of interest that is subject to this policy.

4. Changes to Policy—Any changes to this policy by the board of directors shall be communicated immediately to all responsible persons.



• **Proposal to Change NOGD & NAGD Championship Qualifications,  
Tom Ettinger (and 28 other signatures)**

I propose a change to the Qualifications for the NOGD, and NAGD Championships. In addition to the existing qualifications, I suggest that the following be added:

For The National Amateur Gun Dog Championship

*Any dog that has placed in the AKC Pointing Breed Gun Dog Championship (either Retrieving or Non-Retrieving) when handled by an Amateur in which the following dogs started:*

- 1st place with 13 Brittany starters
- 2<sup>nd</sup> place with 15 Brittany starters
- 3<sup>rd</sup> place with 17 Brittany starters
- or 4<sup>th</sup> place with 20 Brittany starters.

For The National Open Gun Dog Championship

*Any dog that has placed in the AKC Pointing Breed Gun Dog Championship (either Retrieving or Non-Retrieving) in which the following dogs started:*

- 1st place with 13 Brittany starters
- 2<sup>nd</sup> place with 15 Brittany starters,
- 3<sup>rd</sup> place with 17 Brittany starters
- or 4<sup>th</sup> place with 20 Brittany starters.

Please see attached rationale (addendum A)

I have secured 28 signatures of ABC members in support of this proposal.

Tom Ettinger, NNEBC

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3<sup>rd</sup> Vice President, Chris Ward-Webber:

- I would like to see DNA become a requirement for entry into the show.
  - Possible changes in the future as to when and where the National Specialty Show will be held.
  - Revision of 3<sup>rd</sup> VP Policy Book Section:
- .....

**DUTIES OF THE 3<sup>RD</sup> VICE PRESIDENT, Chris Ward-Webber, Policy Book  
Update/revisions**

1. (Per By-Laws adopted December 2, 1975, Art. VI, Sec. 6d): Shall assume the duties of the President in the event the President, 1st Vice President, or 2nd Vice President are absent or unable to perform the duties of such office. The 3rd Vice President shall be designated as the officer in charge of the affairs of the Club pertaining to the National Specialty Show and the Summer Specialty Show, and shall be a member ex-officio with vote of any committee dealing with the affairs of such office.

2. National Specialty Show:

- A. If the 3rd Vice President does not desire to serve as show chairman (secretary),

- appoint a chairman (secretary) on or before January 15 of each calendar year, such appointment to be approved by the president.
- B. Approve all committee members to the show committee, to be appointed by the appointed chairman on or before March 1 or each calendar year.
  - C. Notify the executive secretary of the committee chairman and members, and the president of the committee members, not later than March 15 of each calendar year.
  - D. Coordinate with the show chairman (secretary) the selection of a show secretary (note, neither the show secretary nor members of their immediate family can exhibit dogs in such show).
  - E.
    1. If veterinarian is not being paid, arrange for a gift for him.
    2. Arrange for local publicity.
    3. Arrange for or notify local newspaper re: photographers for specialty show.
    4. 3rd vice president is responsible for getting show results to 1st vice president directly after the show, for the awarding of the dual dog award.
  - F. Coordinate with the show chairman secretary and show secretary all preparations for the show.
  - G. Coordinate with the executive secretary all preparations for the show.
    1. Send the properly completed application for approval of judges, special events, disaster plans and other forms required for the National Specialty Show to the executive secretary for the signature of the executive secretary who will then forward the properly completed and signed applications to the proper department(s) of AKC. *AKC must receive these forms no later than six months prior to the National Specialty Show.*  
The 3rd Vice President is authorized to establish entry fees for the national specialty show subject to the approval of the board of directors one (1) year in advance when a year is available from the time of the committee formation and the event. During transitions of the office one year is not available, only 4 months from transfer to application need to be filed with AKC.
    2. Neither the show nor judge can be advertised until AKC has approved such show and judge. – would like to revise to may not be advertised but can be announced after a sign commitment letter is in hand with the show chairperson.
    3. Coordinate with executive secretary, editor and field trial secretary for applicable advertisements, etc in the club magazine.
  - H. A committee of three (3) people from each region is to be formed to get recommendations for judges for both breed, obedience and sweepstakes classes.
    1. The committee names should be printed in “The American Brittany” with a vote being taken or a vote within the committee.
    2. The top 5 of 6 names would be used to select judges.
    3. Any judge selected for the national specialty conformation competition would agree not to judge any Brittany classes within six (6) months prior to the national specialty show. No Brittany solely owned or co-owned by the judge may be exhibited at the national specialty show in any class or classes. (2006)
      - a. A short announcement will be placed in the magazine and on the club website with the names of the judges selection committee along with their e-mail and mailing addresses. The announcement will advise all ABC members that they can submit proposed judges’ names to members of the committee. All names submitted must have a brief statement of the person’s qualifications for judging at the national specialty show. (Delete since this is done by the committee when nominations are brought down to 10)
      - b. A separate committee of people who compete in obedience and/or rally shall nominate judges for the national specialty show in these areas. Names of judges for obedience and rally must be able to judge both. The procedure for selection shall be the same as indicated in item d below.
      - c. A separate committee of people who compete in agility shall nominate judges for the national specialty show in agility. The procedure for selection shall be the same as indicated in item d below.
      - d. After the deadline for submission as set by the show chairman, committee members will send to the show chairman a list of ten (10) proposed judges along with qualification statements. The show chairman shall compile a list of the top ten judges (meaning named most often by the committee members) and send the resulting list along with qualification statements for those ten to the committee members for “ranking” from one to ten, with one being the most preferred. After these ranking lists are returned to the show chairman, the show chairman will compile a final list according to the rankings submitted by the committee

members. The judge most preferred will be contacted for the proper judging assignment. If that judge is not available for the year proposed, the show chairman shall ask if the next year is available.

e. After the judges are approved by the AKC, the national show chairman will announce their judging assignment in the magazine and on the website along with a short biography and picture of each judge (if provided by the magazine deadline).

4. Any judge selected for the national specialty sweepstakes competition would agree not to judge any Brittany classes within four (4) months prior to the National Specialty Show. No Brittany solely owned or co-owned by the sweepstakes judge may be exhibited at the national specialty show in any class or classes. (2006) (like to add) **A dog owned or co-owned may be shown in classes where winners do not compete for Best of Breed, but not in any sweepstakes class.**

5. No Breed or Sweepstakes judge will be allowed to judge more than once within a ten (10) year period, at the national specialty show in the same capacity. (i.e. a judge hired to do sweepstakes shall not be hired for a 10 year period to judge sweepstakes, but could be hired for conformation, *obedience, rally and/or agility and vice versa.*) **I would like to exclude this requirement for Obedience & Rally & Agility, as these are performance events.** (2006) Changes in Blue add Changes in Red to be deleted.

6. The show chairman may select judges three (3) years in advance of the national specialty show in order to be able to have well-qualified judges available and under contract.

7. The 3<sup>rd</sup> Vice President shall then send a contract of acceptance of the judging assignment to the selected judges for their signatures prior to sending the applications to the executive secretary and shall retain the signed copies in the show files.

8. Coordinate with the show secretary **or superintendent** to arrange for printing of premium lists and catalogs, distribution of premium lists, receipt of entries.

9. Coordinate with show secretary **or superintendent** that said secretary obtains show armbands, the AKC book, ring numbers, elastics, the judge's book, AKC approved measuring device, ring, ropes and mats, etc.

10. Coordinate with the show chairman (secretary) and show secretary the selection of a ring steward it would be advisable not to use a steward who has an entry in the show nor any member of his immediate family).

11. Coordinate with the show chairman that transportation, **hotel accommodations and meals** be provided, as required, for the judge.

12. Coordinate with the managing editor, "The American Brittany" that a photographer has been arranged to provide photographs to the magazine, as well as winners, the write-up for "The American Brittany" magazine.

13. Select a photographer for the national specialty show, and arrange for the proper photographs to be taken. Follow up with photographer to be sure pictures are sent to the magazine. Select a reporter for the show and check to be sure a write-up is sent to the editor. Arrange with the official photographer to furnish a picture of BOB to the AKC for publication in the "AKC GAZETTE" in "Spot Lighting the Shows". (This is free if AKC receives it in a timely manner and should be utilized by the ABC in advertising the winner of the national specialty show.

14. Coordinate with the show chairman that arrangements have been made for his committee, or other people, to set up the show ring, then dismantle it at the conclusion of the show.

15. Coordinate with the ABC treasurer, as required, for payment of judge's expense, site rental, etc; if independent financial records are being kept by the show committee, insure that detailed financial statement is forwarded to the ABC treasurer within thirty (30) days following such show.

16. The 3<sup>rd</sup> Vice President (Show Chairman) shall appoint the following coordinators for the National Specialty Show: Obedience/Rally, Auction/Raffle, Chief Ring Steward, Specialty Trophies, Booths, Hospitality, Equipment and Set-up, Ribbons, Juniors, Agility (when offered by ABC at the National Specialty). [These coordinators in no way replace the National Committee Chairman appointed by the ABC President.

17. Coordinate with the managing editor, "The American Brittany" that appropriate write-ups and photographs appear for the national specialty show, **summer specialty show and all regional club specialty shows; coordinate with regional clubs that hold specialty shows to insure appropriate publicity through write-ups and photographs. (Delete)**

18. Aid, assist, and encourage regional clubs to establish and hold specialty shows under rules and procedures of the AKC.

19. Give appropriate guidance and counsel to all committee chairmen and committees that in part, or wholly, deal in affairs pertinent to the office of the 3<sup>rd</sup> Vice president.

A. Breed Standards Committee

B. Trophy Committee

20. With respect to both the national specialty and the summer specialty shows information to be provided by the chairperson of that event and copied to the 3rd VP (change), prepare and promptly deliver to the ABC Executive Secretary and the ABC executive secretary a show catalogue appropriately marked to reflect the results of each such show.

If possible the national specialty show be given its own day between the national open championship and the national amateur

21. The show committee shall have the authority to name the classes covered by trophies and the number of trophies in each class for the national specialty show. The trophy committee shall be responsible for the actual selection of the trophies. (1973)

22. Any acknowledgments, awards, commemoration, commendations, declarations, salutations, or other documents, gifts, prizes, donations or trophies, when issued or presented in the name of The American Brittany Club and requiring authenticating signature, only bear the signature of the President, Executive Secretary or Secretary of the ABC, or with the knowledge, direction and concurrence of the President, Executive Secretary or Secretary, the signature of that other Officer under whose jurisdiction such matter is issued and distributed. (1977) **I think some of this could be empowered back to the 3<sup>rd</sup> VP. This is requiring redundant work.**

23. The 3rd Vice President may employ the services of a professional show secretary or superintendent upon approval by the president and notification to the board. (1984) Notification is not required when a current contract is in place.

24. Submit a report of your activities and recommendations to the agenda chairman in advance of the annual board meeting. This must be done far enough in advance so the agenda chairman can have the agenda in the hands of the directors 6 weeks prior to the annual meeting. (1992)

25. Officers shall be reimbursed for telephone and postage expense when bills are presented, subject to presidential approval, to be paid by the treasurer.

26. The 3rd Vice President shall submit an annual budget to the board of directors for consideration and approval **at the annual meeting for the next annual event. (Delete) This is not possible during transitional years.**

27. At the national specialty show and the summer specialty show the following classes are required: Field Trial Class, Stud Dog Class, Brood Bitch Class and Veterans Class. (11/93)

28. At the National Specialty Show and the Summer Specialty Show, the following classes are required: Field Trial Classes (dogs and bitches), Stud Dog Class, Brood Bitch Class, Veterans classes (dogs and bitches). Additional Classes to be considered Best Junior & High Scoring Brittany (when Obedience is available)

A) At the National Specialty Show ONLY the following classes are required: Dual Champion Clases and National Qualifier classes. Qualifications for Field Trial classes shall be one field trial placement during the immediate past year (from the date of closing of the Specialty year prior to the current National Specialty Show) or be a Field Champion, an Amateur Field Champion or Dual Champion of record with AKC. Qualifications for Dual Champion Classes shall be Dual Champion of record with AKC, (the win or Field or Amateur Championship date must be included on the premium.) Qualifications for National Qualifiers classes shall be limited to dogs and bitches who have qualified to run in the American Brittany Club National Open Gun Dog Championship field trial, American Brittany Club National Amateur Gun Dog Championship field trial, American Brittany Club National Amateur All-Age Championship Field Trial, and the American Brittany Club Open All-Age Championship field trial for the current and preceding years only. Dogs and bitches who qualify after The show's closing date will be eligible to show the next year only and those that qualify prior to the closing date shall be eligible for that current year and the following year. Dogs and bitches only have to be qualified to run in the National Field Trial events, not actually compete. Dogs and bitches placing first in the Field Trial classes, Dual Champion classes and National Qualifiers classes shall be eligible to compete in the Best of Breed competition.

29. Regional club shows shall conform to the National Specialty requirements with regard to offering field trial classes. They are not required to offer stud dog and brood bitch classes. Regional clubs are not permitted to offer Dual Champion or National Qualifier classes.

30. The 3rd Vice President may select judges three (3) years in advance of the national specialty show in order to book top show judges.

31. The premium list for obedience exhibitors should state: Refund of entry fees for bitches in

obedience that come into season after the closing date of this show may be obtained by sending veterinarian's certificate to the show secretary. This certificate must be postmarked before the opening day of the show or given to the show secretary before the start of the show. Add, move ups are allowed.

32. The trophy committee shall accept donations for the show and obedience classes by individuals, breeders, and/or kennels. Donations for rotating trophy/trophies for Best of Breed and Best of Opposite Sex shall be accepted. (1995)

33. The show site selection must be approved by the ABC board of directors. (1996) The 3rd Vice President should present to the Board of Directors as part of their Agenda Report each year the proposed show site for the next two (2) years. (2008)

34. The board approved a trophy offered by Becky Rao for competition at its annual National Specialty Show only, the Becky Rao Trophy to be awarded at the national specialty show each year to the Best of Breed winner. For permanent possession, it must be won three (3) times by the same owner, not necessarily with the same dog, nor at consecutive shows. The name of the winning dog will be engraved on the trophy. The trophy to be maintained by the current recipient until the next year's specialty . (2006) The previous trophy donated by Dennis P. Jordan DVM Memorial Trophy was retired in 2006 as Andrea Jordon Lane met the requirements.

35. All ABC sponsored events i.e. Futurities, Summer Specialty Show, National Specialty Show, Open All Age Championship, Amateur All Age Championship, Gun Dog National Championships, and Classic or any other events as may arise, coordinate activities related to fund raising with the National Auction Committee and submit all anticipated and contacted solicitation and donor lists to the chairman of that committee. (2000) please clarify what this means.? Is there a current list available – and if not why do I need to supply from all contacted solicitation and donor lists?

36. Vendors will not be allowed to conduct auctions and/or raffles at ABC events. (2000) Exception (Brittany Rescue Organizations) 2002

37. Assign a member of the event committee to promote ABC fund raisers including the national auctions and raffle ticket sales to offset expenses incurred by the event. (2008)2002

38. The National Show Chairman/3<sup>rd</sup> Vice President shall be eligible to handle and compete at the National Specialty Show in agility, obedience and rally competitions with dogs either solely owned or co-owned by him/her. The National Show Chairman/3<sup>rd</sup> Vice President will not handle or enter into conformation competition any dogs solely owned by him/her, but dogs co-owned by him/her but not handled by him/her shall be eligible for conformation competition at the National Specialty Show. (2006) Would like to change to any dog co-owned by National Show Chairperson that resides with said person. Only dogs not living with the Show Chair. For breed only

## SUMMER SPECIALTY SHOW

Summer specialty show: By action of the board of directors in 1968, it was voted affirmatively that each ABC region "be allowed to host a summer specialty show in turn". The 3<sup>rd</sup> vice president shall have the authority for assigning the sponsoring club(s), or may assign or have assigned that responsibility to another named party for the summer specialty show to insure that the show shall rotate, in order from region to region. (1980)

- A. Enforcement of this "rotating policy" by coordinating with the president a permanent five (5) year schedule that the summer specialty show will be held on a region-by-region basis.
- B. Coordinating with regional inter-club councils, where same exist, or communicating with each regional club in a region to determine if the region as a whole, or a club or clubs desire to act as host for the summer specialty show in their region--all such arrangements to be made at least three (3) years in advance, if possible.
- C. Coordinate with the president the appointment of a show chairman for the summer Specialty and have the premium reviewed by the 3<sup>rd</sup> VP to insure that the classes, ribbons and ABC's class requirements are correctly put in place.
- D. Coordinate with the show chairman of the summer specialty and with the person co-coordinating the event rotations the appointment of a show secretary or superintendent and members of the show committee.
- E. The Show chairperson of the summer specialty will notify the 3<sup>rd</sup> VP, president and executive secretary as to the chairman and members of the show committee.
- F. The Summer Specialty Show may be held as an Independent Show or as a Designated Specialty Show in conjunction with an All Breed Show in May, July or August. (2002)
- G. The 3<sup>rd</sup> VP will coordinate with the summer show committee the selection of the all breed show and

choice of judge.

H. The 3rd VP will approve and coordinate with the president's approval of site, date, type of show to be held and the choice of judge. (2002)

I. Hosting Club will notify the editor of "The American Brittany" of appropriate information for advertisements, etc.

The summer specialty show committee shall, under the direction of the 3rd vice president, or appointed coordinator arrange for host clubs for the summer specialty show so that each region be allowed to host the show in turn. Efforts shall be toward a permanent five (5) year region-to-region rotating schedule. Arrangements should be approximately three (3) years in advance. The Board shall approve host clubs at its annual meeting each year.

The summer specialty show may be held as an Independent Show or as a Designated Specialty Show in conjunction with an all breed show and shall be held in May, June, July or August. (2002)

The application for the show shall be sent from the ABC office. The host club shall send the date of the show and the name of the all breed show to the executive secretary as soon as possible so the application may be sent to AKC.

If a sweepstakes is to be held, all the information for that shall be sent to the ABC office for the form to be sent in a timely manner.

The host club is responsible for getting trophy donations themselves, but the ABC shall be responsible for a trophy for Best of Breed with a value of up to \$75 and a Best of Opposite Sex with a value of up to \$50. If the host club's trophy donations cover the cost of all trophies, ABC will NOT buy the Best of Breed or the Best of Opposite Sex trophies. If the host club collects more for trophies than is spent for trophies, the excess shall be passed on to the next host club for the next summer specialty. (1979)

The ad for the summer specialty shall be sent to Managing Editor by the host club. There shall be no charge for this one ad. Any additional advertising for events held in conjunction, is limited to 1/4 of that page. Deadline for the ad shall be the first of the month preceding the issue it is to appear.

The official ABC emblem is available by e-mail from the ABC Executive Secretary. The official ABC medallions are also available from the ABC Executive Secretary for replacement costs.

It shall be the responsibility of the summer specialty chairman to notify the next year's host club of the previous year's Best of Breed winner by owner's name and address. This shall enable the next host club to arrange for receipt of rotating trophy for presentation.

Only the Specialty Show held with the National Championships in November shall be called "The National Specialty Show: The winner of the Summer Specialty Show shall be called "the winner of the Summer Specialty Show." *The Sequani's Dana Macduff Memorial Challenge Trophy, was retired in 1988 by Yoko O'Shell. It was replaced in 1989 by the Jacques Prince Valiant Memorial Challenge Trophy donated by Bob and Curtis Humphrey in honor of their top winning American/Canadian champion. Three Best of Breed wins at the summer specialty (same owner, not necessarily the same dog) will retire the award. It is a cast Brittany on a wooden base. (1989)* Cannot locate this trophy, so I think this should be deleted.

The regular classes and the non-regular classes to be held at the summer specialty shall be standardized to be the same as the national specialty, i.e. Stud Dog, Brood Bitch, Veterans, and Field Trial classes. The holding of sweepstakes is optional. (1983)

If Obedience is offered the premium list for obedience exhibitors should state: Refund of entry fees for bitches in obedience that come into season after the closing date of this show may be obtained by sending veterinarian's certificate to the show secretary. This certificate must be postmarked before the opening day of the show or given to the show secretary before the start of the show. Add, move ups are allowed. Contingent on hosting all breed's policies.

Those clubs hosting ABC events are responsible for attaining/securing photos of the winners of the event along with the write-up and sending such documents for publication to the managing editor of "The American



Brittany” magazine.

The summer specialty is the official title and IS NOT to be referred to as, or in conjunction with the word “Nationals”.

Each chairman shall keep a file of the activities of the year to pass on to the next succeeding chairman. The file shall be handed to the president at the nationals to be passed to the next appointee. If such a file is not received, check with the last chairman. If no file is available, start one. Submit a report of your activities and recommendations to the agenda chairman in advance of the annual board meeting. This must be done far enough in advance so the agenda chairman can have the agenda in the hands of the directors six (6) weeks prior to the annual board meeting. (1992)

At the national specialty show and the summer specialty show the following classes are required: Field Trial Class, Stud Dog Class, Brood Bitch Class and Veterans Class. (11/93)

At the National Specialty Show and the Summer Specialty Show, the following classes are required: Field Trial Classes (dogs and bitches), Stud Dog Class, Brood Bitch Class, Veterans classes (dogs and bitches). Additional Classes to be considered Best Junior & High Scoring Brittany (when Obedience is available) Veteran Class Age requirement to be set by the host club. 8 years of age when allowed.

A) At the National Specialty Show ONLY the following classes are required: Dual Champion Classes and National Qualifier classes. Qualifications for Field Trial classes shall be one field trial placement during the immediate past year from the date of closing of the Specialty year prior to the current National Specialty Show or be a Field Champion, an Amateur Field Champion or Dual Champion of record with AKC. Qualifications for Dual Champion Classes shall be Dual Champion of record with AKC, the win or Field or Amateur Championship date must be included on the premium. Qualifications for National Qualifiers classes shall be limited to dogs and bitches who have qualified to run in the American Brittany Club National Open Gun Dog Championship field trial, American Brittany Club National Amateur Gun Dog Championship field trial, American Brittany Club National Amateur All-Age Championship Field Trial, and the American Brittany Club Open All-Age Championship field trial for the current and preceding years only. Dogs and bitches who qualify after The show’s closing date will be eligible to show the next year only and those that qualify prior to the closing date shall be eligible for that current year and the following year. Dogs and bitches only have to be qualified to run in the National Field Trial events, not actually compete. Dogs and bitches placing first in the Field Trial classes, Dual Champion classes and National Qualifiers classes shall be eligible to compete in the Best of Breed competition.



• **Action Items from Secretary/Executive Secretary’s Report for Policy Book Revisions, Mary Jo Trimble:**

**1. Delete item # 11, page 44 of Secretary’s section of policy book and Item # 30, page 49 of the Executive Secretary’s section of the policy book.** *(The Executive Secretary shall keep a record of the number of litters nominated, the number of litters whelped and the number of litters failed to whelp and send them to the Futurity Chairman.)* This duty is now performed by the Futurity Secretaries.

**2. Delete # 12, page 44** *(Send Policy Notebook changes to regional club officers, directors, and Policy Committee members. These changes may be sent by electronic means.)* This should be added to Executive Secretary’s Duties as that is the person responsible for Votes of the BOD

**3. Change Item # 3 & 4, page 48** *(Furnish each Board member and each Regional Club Secretary with a copy of the Annual Board of Directors Meeting minutes within 60 days*

*of adjournment and Furnish each Board member and each Regional Club Secretary with a copy of the minutes of each Special Meeting 30 days after adjournment) to read:*

**“In coordination with the ABC Webmaster, ABC Managing Editor, and the ABC Policy Book Chairman, the Executive Secretary shall see that votes of the Directors, Policy Notebook Revisions, Minutes of the Annual BOD Meeting and any special meetings be reported on the ABC Website and in the ABC Magazine. Policy Book changes should be updated on the ABC Website as made.**

**4. Item 11, page 48.** The Notice to file incorporation renewal papers was turned over to a legal firm back before I became Executive Secretary. I have never performed this duty and do not receive notice from the firm that this is being done. Perhaps the Treasurer receives a notification and/or bill for services rendered. I did have contact with them when the docking suit was filed as they are listed as our official registered agent with the State of Illinois. **Wording should be changed to reflect this.**

**5. Change item # 14, page 48.** (*Receive requests for and approve Regional Club Specialty show dates.*) Change to read: **“Grant Regional Club Specialties blanket approval with AKC unless clubs are in arrears for fees and/or fines or as requested on an individual basis by AKC.”**

**6. Delete Item # 15, page 48,** (*Prepare and submit minutes of annual Board of Directors meeting for publication in “The American Brittany” magazine.*) This will be covered with the changes in Action Item # 3 above.

**7. Delete Item # 19, page 49.** (*Send membership cards to Life Members with a letter of congratulations.*) This is covered/replaced by current Item # 35.

**8, Change Item # 27, Section D, page 49,** to read, **“Send AKC required forms for next year’s nationals to AKC as soon as the 1st Vice President and 4<sup>th</sup> Vice President notify Executive Secretary who the Field Trial Secretary will be.”** This adds **“4<sup>th</sup> Vice President”** and deletes **“deadline for 1st Vice President is January 30”**.

**9. Consider changing Item # 32, page 50,** to charge **\$250 for copies of mailing lists** instead of \$125. Change **“are” to “is”**.

**10. Change Item # 33 to reflect Hunt Test Fees to read, “The Executive Secretary shall receive all recording fees and results of all Regional Club trials, shows, and hunt tests as well as results of all National events. All fees will be sent by Executive Secretary to the Treasurer with a list of checks sent.” Also Add: “No fees will be assessed for the National Championships, National or Summer Specialty Shows, or ABC Gamebird and ABC Gun Dog Classic/Championships. Fees will be assessed for ABC Regional Classic/Championships.”**

**11. Add to Policy Book a request that Regional Clubs consider granting full memberships with all privileges to their members who are elected to the ABC HOF or Life Membership.** (It makes no sense to grant them full ABC membership and then

they still have to pay to be a member of a Regional Club to be a working member.)

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**ACTION ITEMS from ABC Treasurer's Report, Janet Chase:**

1. As of the date of this report, I have not received any requests for revisions in budget amounts for 2010, but if so, I will present these to the Board for consideration.
  2. Review by the Board of the current level of disbursements being made from the breed issues fund to determine if any changes are to be made in 2009. See next page for details.
  3. Gun Dog National Championships—these will be run in October, 2009, and I will have financial results for the BOD meeting. If we continue to incur a deficit this year, I am requesting a discussion as to how we plan to address this situation.
  4. I am presently involved in two additional projects that may be ready for Board comments and if so, I would like to discuss them at the Board meeting (unless presented by another director or officer). These are (1) development of a conflict of interest policy relating to financial transactions of the ABC and (2) determining the appropriateness or not of ABC forming a foundation to receive tax deductible contributions and bequests from estates.
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• **AKC Delegate Action Item, Judith Tighe:**

I recommend that the American Brittany Club make a donation to the AKC Canine Legislation Support Fund in the amount of at least \$500 or more.

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**American Brittany Judges Education (Policy Book Revision)  
Diana Kubitz**

1. The chairman of this committee maintains and updates the judges' education packets and the CD presentation used in the seminars.
2. The chairman sends the education packets and CD's to judges requesting them or individuals who are giving the presentations.
3. All judges education seminars are to be channeled through the judges' education coordinator. The ABC CD presentation and education packets are to be used as educational materials at all seminars.
4. The Judges' Education Committee will be appointed by the coordinator.
5. The Judges' Education Committee shall determine the materials to be used in the presentations. The presentations will be updated as new materials and photos are obtained.
6. The Judge's Education Committee shall be responsible for the ABC mentors.

7. ABC Mentors shall be approved by the following method:  
*Note: The ABC Mentor requirements are meant to be a guide in selecting members. The following is the criteria for being an ABC mentor.*
  1. A full member in good standing of the American Brittany Club For the past 12 years.
  2. A full member of a regional Brittany Club for the past 12 years.
  3. Having bred, whelped and raised Brittany litters would be considered helpful.
  4. Having attended the ABC National Events that include both conformation and performance field trials.
  5. The applicant, to be effective, should:
    - a. Be well versed in the history of the Brittany.
    - b. Understand the Brittany Performance Standard.
    - c. Have Experience with the process of judging in conformation and performance.
    - d. Be willing to have prospective judges come to their home or kennel to observe and discuss Brittany's
    - e. Attend any classes or meeting for mentors when possible.
    - f. Realize that their conduct reflects on the ABC at all times.
    - g. Should be unbiased.
    - h. Adhere to Brittany standard and it's quest to keep the breed "forever dual" in keeping with the ABC Mission Statement.

We thank judges for taking the time to attend Brittany events, judge's education and turning to the American Brittany Club for ringside mentoring. According to AKC, anyone having twelve years experience may mentor and sign mentor's slips. AKC's requirements for becoming a judge are lengthy and costly, so we appreciate your efforts on our behalf.

8. ABC has asked AKC to require judges to take judges' education in Brittanys every five years.
9. ABC recommends that regional clubs hire judges who meet the five year judges' criteria whenever possible.
10. Further, ABC recommends the judges for the Summer Specialty and National Specialty meet the five year judges' education requirement.

*Note: The board is aware that sometime this is not always possible, but every effort should be made to hire judges that meet this requirement.*

*(Updated 2009)*

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- ***BOOK OF THE 90'S COMMITTEE REPORT, Jessica Carlson***

**FIRST THREE PARAGRAPHS TO REMAIN AS WRITTEN:**

The Brittany in American Revised Edition by Fred Z. White was compiled in 1965. It is an accumulation of articles, history, records, and pictures significant to the development of the breed up to that time. Out of print.

The Official Book of the Brittany Spaniel was edited by Nicky Bissell and published by the ABC using the same method of financing as The Brittany in America. This book, copyrighted in 1972 by the ABC, adheres to the ideas set forth by the ABC to promote the dual dog. Included is pertinent information about every dog with a dual championship title as well as all field champions, mixed champions with placements in licensed field trials. The cut-off date for records was January 1, 1971.

The Book of the American Brittany was written by Nicky Bissell and edited by Catherine Murphy and Rheta Cartmell. This book was copyrighted in 1986 and printed in 1986. This book followed the format of

its predecessors. It emphasized the Brittany of the 70's and included pertinent information about the Dual Champions, Field Champions, and Bench Champions with outstanding bench records. The cut-off date for data for this book as January 1, 1980. The illness of Nicky Bissell delayed the final publication of the book so some of the statistical information has been updated to 1984 instead of complying with the 1980 cutoff.

**THE FOURTH PARAGRAPH TO BE DELETED IN ITS ENTIRETY:**

The American Brittany Club plans to produce two (2) books. The first is an updated and revised version of the first The Brittany in America. This book will be called An Introduction to the American Brittany. It will be for new Brittany owners and it will address the needs and requirements of people acquiring their first Brittany. This book will be approximately half the size of The Book of the American Brittany and it is planned that it can be sold for approximately half the cost. It will include the hall of Fame dogs and will list pertinent all-time Brittany records. This book is intended to be reprinted when needed and will only require minimal updating.

**CHANGE FIFTH PARAGRAPH TO READ:**

The Book of the American Brittany, Eighties Edition, was edited by Rheta Cartmell & committee. This book was printed in 1994 with a cutoff date for data of 1991. This book is an update of Section II and the Appendix from the 1970 book.

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- **Dog HOF, Steve Rollyson:** Dogs nominated for final vote: NFC/AFC Hi Proof Rum Runner & Ch Jordean All Kidden' Aside JH.
- **People HOF, Hank Hartnek:** Names advanced to BOD for final vote: Ron Auten, Ron Curtis, Bob Fleury, John Kline, Delmar McCallister.

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**The Action Items From the American Brittany Managing Editor, Dee Hempfield:**

1. On page 55 of the Policy book ("The American Brittany" Magazine Policy), 8<sup>th</sup> paragraph (near the end) reads, *"If you advertise in "The American Brittany" magazine any dog over two years of age, you must state the OFA status of the dog's hips. The OFA certification number must accompany OFA status for ads. (A copy of the certification is no longer needed.) Any dog under two (2) years of age should state the OFA status of both parents if available."*

Rationale is to bring this up to date with current procedures, which is any ad submitted for a dog, up coming litters or puppies for sale and/or dogs at stud must have OFA status listed; it is not required on a ad that is only promoting a dogs accomplishments. I have had several advertisers this year choose not to run a ad for puppies due to this requirement, in turn, I have had several advertisers run a promoting full page ad, not listing ofa status, but when I checked, they had OFA numbers.

I suggest this be changed to read as published on page 3 of the American Brittany magazine, which reads as follows: *"OFA Certification MUST accompany all copy (or be on file with the AMERICAN BRITTANY magazine). All ads for Stud Dogs or Dogs For Sale must show OFA status if over 2 years of age. Ads for puppies or dogs under 2 years of age must show the OFA status of both parents if known. The American Brittany Club assumes no responsibility for the truthfulness of claims by its advertisers. We reserve the right to edit for space considerations on all submissions."*

2. On page 57 (Duties of the Managing Editor "The American Brittany" Magazine), #10,

*"The Managing Editor shall make sure the names and records of the dog(s) and bitches that have been nominated for the Hall of Fame as provided by the Chairman of the Hall of Fame Committee are published each year in the October issue."*

Rational: This is being done with the complete committee reports and agenda items that are currently published in the November issue, if this item needs to stay in, it needs to be changed to read: *"The Managing Editor shall make sure the names and records of the dogs and bitches that have been nominated for the ABC Hall of Fame, as provided by the Chairman of the ABC Hall of Fame Committee, be published each year with the Committee Reports and Agenda Items."*

3. Page 58, #13, *"The Managing Editor shall submit an annual budget to the Board of Directors for consideration and approval at the annual meeting for the next year. (1986)*

Rational: This has not been done since I have taken this position and I question whether it needs to remain. With the President and Treasurer being on the Magazine Committee any large expenses are ran past them for approval. My supplies vary from year to year, which is paper, toner and CD/DVDs. Any other expenses are directly between the Publisher and Treasurer.

4. Page 58, #14, *"The Managing Editor shall accept no such ad for stud dogs, puppies, or dogs for sale for publication in the magazine if OFA number and information is not included. Any ad submitted for a dog over two (2) years of age MUST be accompanied by the dog's OFA number. The ad must state the OFA status of the dog (i.e. OFA passed, not OFA, OFA failed). Any such ad for a dog under two (2) years of age must state the OFA status of both parents if available. (1994 & 1995) (2001)*

Rational: This is also referenced to #1 above. With OFA database being online searchable this needs to be changed to: *"OFA Certification MUST accompany all copy (or be on file with the AMERICAN BRITTANY magazine). All ads for Stud Dogs or Dogs For Sale must show OFA status (i.e. OFA passed, not OFA, OFA failed) if over 2 years of age. Ads for puppies or dogs under 2 years of age must show the OFA status of both parents if known. The American Brittany Club assumes no responsibility for the truthfulness of claims by its advertisers.*

5. Page 58, #22, *"Guidelines – 1997, 1. Raise the cover ad rates – chairman to re-negotiate with holder of contracts. 2. Old articles are ancient news and not to be used. 3. Board felt letters to the Editor were too costly. 4. The number of pages per magazine is to try to limit to 48 pages plus paid advertising; any exceptions should be justifiable to the Board of Directors. 5. Magazine should be used for education. 6. The size of type and space between lines should be smaller, and use of space should be better utilized. 7. Trophy donation ads are to be accepted only from Trophy Chairman. 8. The National Trophy Chairman is the only person authorized to advertise for trophy donations. 9. (Start advertising as early as February, alternate months – February, April, June, August, September. An additional ad could be placed in the October issue to serve as a last reminder for donations.) With this early advertisement, the Gun Dog Championship could benefit as well as eliminate excessive advertising, have equitable advertising for all events and avoid confusion."*

Rational: This needs to be updated or deleted. If it remains, I suggest the Magazine Committee members and Managing Editor go over these guidelines together.

6. Page 60 (Duties of the Publisher of "The American Brittany" Magazine), #8, *"The Publishing Editor is responsible for collecting and recording all monies for ads, sample issues and all back issues, as well as judges books, primer, flyers, photos, etc. and reporting same to Managing Editor and Treasurer."*

Rational: Update wording to read: *“The Publishing Editor is responsible for recording all monies collected for ads, sample/back issues, as well as judges books, Brittany primers, flyers, photos, etc. and reporting these lists to the Managing Editor and Treasurer.”*

7. Page 60, #9, *“The Publishing Editor shall coordinate with the Managing Editor for the content and accuracy of the magazine and for making sure the magazine meets the purpose of ABC, as well as maintaining the high quality of the magazine.”*

Rational: The Publishing Editor does not have anything to do with the content of the magazine anymore, but are asked to make minor edits, which are usually included with the mailing of the magazine to them and/or by a email during transit time. This should either be deleted and/or read: *“The Publishing Editor shall coordinate with the Managing Editor for the accuracy of the content in the magazine as well as maintaining the high quality of the magazine.”*

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- **ACTION ITEM Approve revised Futurity Field Trial Procedures, Marvin Stout:**

Rationale: Information on entry blank and judge’s instructions were not consistent. This ensures participants receive the same information as the judges. Incorporates Field Trial Procedures and Standard of Performance into one document. Revises language about bird contact.

### **FUTURITY FIELD TRIAL PROCEDURES**

There shall be four places awarded. Placements should be awarded to the “BEST DOGS” in the stake. Finding birds on the course should be primary concern, however as these field events are conducted under rules of the American Field and not AKC a placement without bird work on the course is permissible.(2008) As such the five minute out of judgment rule does not have to be applied and the judges so advised.

Horseback handling will be allowed ONLY in the ALL-AGE stake. Trial to be run on native and or released birds. Judges have the option to call back dogs for a second series on released birds if no birds are found on course. TRACKING COLLARS WILL BE ALLOWED IN BOTH STAKES, IN STRICT ACCORDANCE WITH ABC REGULATIONS GOVERNING THEIR USE. Only manufactured solid barrel firearms, with blank shells or crimps, which prevent a projectile of any kind from leaving the barrel are permitted

### **STANDARD OF PERFORMANCE FOR BRITTANY FUTURITY**

ALL-AGE ((Optional Horseback)

Futurity dogs shall be judged as to their potential for developing into championship All Age Brittanys. They shall hunt the forward limits of the course with intelligence, eagerness, and desire with the obvious intention of finding birds.

**When birds are located** the dog must locate and point birds staunchly and with style. No extra credit shall be given for steadiness to wing and shot, but they shall be judged for their intelligence in finding and pointing birds in an unfinished All Age manner.

The dog must respond to the handler but shall not be penalized for being more independent than an adult dog. A dog that handles at the extreme edges of the course shall be preferred over one that needs a scout to keep him on course, but both shall be preferred over a dog that does not have sufficient range for an All Age dog.

#### GUN DOG (Foot Handled Only) (2008)

Futurity dogs shall be judged as to their potential for developing into championship Gun Dog Brittanys. They exhibit a keen desire to hunt, a bold attractive style, intelligence in seeking objectives, eagerness, and desire with the obvious intention of finding birds.

**When birds are located** the dog must locate and point birds staunchly and with style. No extra credit shall be given for steadiness to wing and shot, but they shall be judged for their intelligence and consistency of application in finding and pointing birds in an unfinished manner indicating their future potential as a high class Gun Dog.

The dog must hunt for it's handler at all times at a range suitable for a handler on foot. It must cover adequate ground, but not range out of sight for a length of time that would detract from it's usefulness as a ~~class hunting~~ **Gun** dog.

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- **Election of Officers: Terms expiring: President, 2<sup>nd</sup> Vice President, 4<sup>th</sup> Vice President, Treasurer. Mary Karbiner Chair, Nominating Committee**
  - **Discussion of how to use Future Grounds Fund , Hank Hartnek**